



# LERWICK COMMUNITY COUNCIL

[www.lerwickcc.org](http://www.lerwickcc.org)

## CHAIRMAN

Mr Jim Anderson  
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## CLERK

Mrs Marie Sandison  
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1 September 2015

Dear Sir/Madam,

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7pm** on **Monday 7 September 2015**.

The next meeting of Lerwick Community Council will be on Monday 5 October 2015.

Yours faithfully,

*Marie Sandison*

Marie Sandison  
Clerk to the Council

**LCC Members Literature in Office**

None

## **BUSINESS**

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 6 July 2015
4. Business arising from the minutes
5. Police Scotland July 2015 Report
6. Harrison Square Panels – Eileen Brooke-Freeman, Place Names Project Officer, S.A.T.
7. Public Consultation Ward Boundaries – Local Government Boundary Commission for Scotland
8. Correspondence
  - 8.1 Building Budgets 2015, Shetland Island Council in partnership with NHS Shetland
  - 8.2 Community Learning and Development (CLD) 3 year Plan - Pat Christie – CL&D Officer
  - 8.3 Community Council By-Election Timetable 2015
  - 8.4 Association of Shetland Community Council, Meeting 3 October 2015 – Agenda Items
  - 8.5 Path Around Mareel – Ian Sandilands
  - 8.6 Notice to demolish existing chimney stack at 10 Stouts Court, Lerwick – SIC Planning
  - 8.7 Peerie Oversund Park – Proposal from Mr Damien Ristori
  - 8.8 Funding Opportunities – a) Heritage Lottery Fund b) Morrisons Foundation c) Legacy 2014 Physical Activity Fund
  - 8.9 Da Voar Redd Up 2015 – Confirmation of Collections
  - 8.10 An offer from the Rotary Club – Andrew Archer – Rotary Club of Shetland
9. Financial Report
10. Grant Applications
  - 10.1 Lerwick Thistle Football Club – Funding towards Training Equipment
11. Application for Variation of Premises Licence
  - 11.1 Clickimin Leisure Complex, Lochside, Lerwick – Off Sale Licence
12. Planning Applications
  - 12.1 2015/221/PPF – Installation of 2 15kW wind turbines on 15m towers and excavation of associated trench for electricity - Depot, Gremista, Lerwick, SIC
  - 12.2 2015/241/PPF – Change of use from Class 8 (Residential Institute) to Class 7 (Hotels & Hostels) Viewforth House, 13 Burgh Road, Lerwick – Frank Allen Strang
  - 12.3 2015/243/PPF – To erect 160 snoozebox containerised hotel & containerised social space – North of Old Decca Station, Ladies Drive, Lerwick – Snoozebox Holdings PLC
  - 12.4 2015/282/PPF – To demolish existing workshop building – C&M Building Contractors, Gremista, Lerwick – Lerwick Port Authority
  - 12.5 2015/284/PPF – Refurbish existing building to form restaurant; change of use from class 10 to non residential institute to class 3 restaurant/takeaway – Freefield, 4 North Road, Lerwick – Mr Sukhdev Gurung
  - 12.6 2015/236/PPF – Erect dwellinghouse; create new access, parking & turning area; install air source heat pump – Garden Ground of 2 Burgh Road, Lerwick – Mrs Averil Simpson
13. Any Other Business

**MONDAY 6 JULY 2015**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mr J Anderson	Mr S Hay
Mrs A Simpson	Mr D Ristori
Ms K Fraser	Mr A Johnson
Mr E Knight	Mr P Coleman
Mr J Fraser	Mrs A Garrick-Wright
Mr A Wenger	Mr W Spence

**Ex-Officio Councillors**

Cllr A Wishart, Cllr M Bell, and Cllr M Stout

**In Attendance**

Ms Vaila Simpson, Executive Manager, Community Planning & Development  
Mrs Pat Christie, Community Planning & Development  
Mr Gavin Steel, Corporate Affairs, Scottish and Southern Energy Power Distribution  
Mrs M Sandison, Clerk to the Council

**Vice Chairman**

Mr J Anderson, Chairman to the Council presided.

07/15/01 **Circular**

The circular calling the meeting was held as read.

07/15/02 **Apologies for absence**

Apologies for absence were received from Mr M Peterson, Mr A Henry, Mr A Carter, Ms G White and Cllr C Smith.

07/15/03 **Minutes**

The minutes of the meeting were approved by Mr D Ristori and seconded by Mr E Knight.

07/15/04 **Business Arising from the Minutes**

None.

07/15/05 **Police Scotland**

No report received.

07/15/06

**SHEPD Resilience Community Fund/Update on Power Station – Gavin Steel**

Mr Anderson welcomed Mr Steel to the meeting.

Mr Steel thanked the community council for the opportunity to give an update on the future of electricity supplies for Shetland. He explained that SHEPD owned and operated the electricity network cross the North of Scotland. The unique role, as Shetland was not connected to the national grid, to balance and monitor supply to meet demand.

Lerwick Power Station engines were becoming difficult to maintain and with environmental (SEPA) emissions regulations, a future solution was needed. Gremista was becoming a fairly residential area. He mentioned uncertainty over supply from Sullom Voe Oil Terminal, a commercial arrangement, which had prolonged the life of Lerwick Power Station and would do until May 2017.

Mr Steel spoke about the future plans for a cost effective solution for Shetland. The plan submitted to OFGEM, which was not accepted and the need to identify a market based solution through a competitive tendering process. He informed members of the public consultation that took place making customers aware of the situation. Feedback had been good with three hundred and two responses and one hundred and eight attendees at various meetings. SSE was still working through the responses.

The general feedback was that a reliable supply was important and be comparable to mainland customers. Some responses had mentioned lower costs. UK government policy proposes were to spread the cost of electricity to all, so Shetland customers didn't pay more. So despite a new energy solution customers may see a reduction in bills.

Mr Steel mentioned the competitive process and discussed the four main service groups which they propose will encourage a wide range of technologies to bid for services. These services would be assessed against criteria and there would be limited information while the process was on-going.

Mr Steel asked if there were any questions.

Cllr Stout said he had concern that the responses didn't include the high cost of living for some folk, and that the issue of fuel poverty had not fed in enough into the consultation. He said that people sitting in fuel poverty were not feeding into the process.

Mr Steel replied that they had received valuable feedback from the council and Citizens Advice Bureau on the issue of fuel poverty. He mentioned the frustrating situation often due to the role as the network operator. There were areas where they were tackling fuel poverty following feedback and looking into demand reduction. Providing extra insulation for homes was one. With no gas supply there was an increased load on electricity supply. The NINES project was delivering smart storage heaters.

Mr Steel mentioned ECO (Energy Company Obligations), the energy efficiency scheme and the obligation on suppliers. Part of the policy could include an incentive or penalties to help identify fuel poverty customers. He mentioned concerns with that approach. They had argued with the government for a couple of years regarding taxation. Due to the political tide the government were not likely to take on costs. He hoped they'd find a better way.

Cllr Stout said he shared his concerns. The ECO system was a good example. He said that in Shetland this presented a challenging situation. He expressed the need for local level awareness.

Cllr Wishart enquired as to what degree the price of electricity was subsidised by SSE.

Mr Steel replied that the supply in Shetland was spread over the north of Scotland.

Cllr Wishart expressed concern that following feedback customer willingness to pay more would be seen as a green light to charge more.

Mr Steel replied that no certainly, it wouldn't be the case. He said that the competitive process would identify which bid was best value for money.

Cllr Wishart asked if there would be a difference for non-domestic and domestic users.

Mr Steel didn't think so. He mentioned the DECC consultation and if Ofgem did their job efficiently then there would be no unjustifiable costs.

Mr Wishart expressed his concern for the Fish Factory and the possible disadvantage in the competitive process. He asked if this would be catered for as part of this system.

Mr Steel explained that these costs had fed into the consultation. It was seen as justifiable to subsidise existing large commercial concerns of up to 2Mw. New commercial consumers would not benefit and have to bare full costs to meet their own power needs.

Mr Wenger had information outside SSE whilst working in Germany with sixty six thousand inhabitants. He explained that the experience was not too different and went on to outline the agreements between big companies and cheaper tariffs for various times depending on demand.

Mr Steel spoke about the role of the Competition and Markets Authority (CMA) and Ofgem.

Mr Anderson asked about the outcome and plan for 2016.

Mr Steel said that the plan once Ofgem had approved award contracts was delivery from 2019. He mentioned incentives and penalties for service providers to guarantee the service being offered.

Cllr Stout enquired about what they were going to do regarding the priorities of carbon reduction.

Mr Steel said that that was in the mix. He said that due to regulations they plan to achieve a reduction. Due to cost it was a long term plan to reduce use of fossil fuels.

Mr Steel wanted to report on behalf of George Priest, Distribution Operations Manager, who manages the teams on the network in Shetland. Planning ahead, they'd like to have extra people in Shetland. Speaking about community resilience he said that they were more prepared than in the past. Vulnerable customers had a priority service they can join offering extra support.

He mentioned Community Emergency Plans and suggested it would be helpful to think about just what available help would be needed due to power cuts, transport, food and other risks. The Resilience fund was offering a fund of three thousand to groups across the north of Scotland this year. Amounts of between five hundred and twenty thousand pounds were available. The deadline was 31st July for the 1<sup>st</sup> round.

Ms Garriock-Wright said that she had been at the recent Emergency Planning Forum meeting and heard mention of half day workshops on developing plans.

Mr Steel replied that he had attended on the mainland, but he was not sure of the workshops being held in Shetland. He suggested that if there was interest, it would be ideal for the workshop and for people in Shetland to come together to discuss matters.

Ms Garriock-Wright was under the impression that a plan was needed in order to apply for the funding.

Mr Steel said that this was not the case and having a plan would just help. All that was required was part of the demographic to move and plan together.

Mr Anderson thanked Mr Steel for attending.

07/15/07

**Participatory Budgeting – Vaila Simpson – Community Planning & Development**

Mr Anderson welcomed Ms Simpson to the meeting.

Ms V Simpson said that a letter had been circulated asking for expressions of interest from the community council's for a proposed pilot project.

Mr Anderson said that it had been on the agenda at the June meeting. In principle interest had been expressed in being part of trial, but a lack of information was the reason for the invite along to the meeting.

Ms V Simpson informed members that the idea was to support community councils to use PB to help allocate their Community Development Funds to groups and organisations. Representatives from each Community Council would act to form a steering group who would then publicise and survey residents.

Community council's would establish their priorities and then invite local organisations to bid for the funding, with communities then voting. Resources were

available to share and support the community councils involved. The pilot would see if it works. Other local community groups would be invited.

Mr Anderson enquired who administers the voting.

Ms V Simpson said that would be the steering group. Open to anyone comes along, age limits set. How it works, variety's on theme, options, steering group decide.

Cllr Wishart questioned that if considering the 2015/16 CDF funds, that time might be too tight for the process.

Ms V Simpson suggested that following conversations today, it would be doable.

Ms Fraser mentioned that the money we have now amounted to three thousand pounds and was not something to get too excited about.

Mr Fraser said it would be good to establish and a way to distribute funds as the community wanted.

Ms V Simpson mentioned some benefits. Community groups involved had noticed an increase in group membership. There was raised awareness and knowledge of the role of community councils. Also power was given to the community to make the decision.

Mrs Christie explained that bidding allowed the funds to be distributed by the community and sometimes resulted in an element of competition and the full amount awarded to a good project.

Discussion took place on the Staneyhill Community involvement with PB and the success and encouragement that has seen.

Mr Fraser proposed that the community council be part of the pilot project.

Ms A Simpson seconded the proposal.

Ms Fraser considered it might require quite a lot of time and effort from community councillors as they would have to become more involved.

Mr Anderson asked if Ms V Simpson was happy to take the motion just agreed upon.

Ms V Simpson said she could based on the minutes of the meeting. She mentioned a training day to be held. Alan Budge, PB partner was to help with the process. Community councils were welcome to be involved and share ideas.

Cllr Wishart pointed out that some discussions and decisions would have to be made by the community council and representatives chosen.

Mr Anderson agreed that Cllr Wishart had a good point and asked Ms V Simpson about the number of representatives.

Ms V Simpson replied that a meeting was to be arranged towards the end of July or beginning of August with a couple of representatives from the community councils

involved. As regards a steering group this could be made up of some or all community council members.

Mr Anderson suggested that the Clerk circulate the email once the date for the meeting was set. He thanked Ms Simpson for attending the meeting.

**(Action: Clerk to the council)**

07/15/08

**Town Bus Service – Bus Timetable**

Mr Anderson said that he had been contacted by members of the public regarding the new town service bus timetable. His perception was that it was not working for them. He wondered if anyone else had heard anything, particularly regarding the south side of the town.

Cllr Stout offered a general response. He accepted that there had been a level of changes which had made an impact. Work had been done to minimise this. Folk had been in touch with Zetrans. There had been issues for older folk using the town service which had been affected by the country buses. A lot of timetable work had been done and concerns were being answered.

Mr Anderson asked about routes through Lerwick and noted that timetables didn't seem to specify the roads and stops taken on the website.

Cllr Stout commented that a set route was followed. He would take the comments back about the website to Zetrans and raise the issues.

Cllr Wishart informed members that he was currently looking at the 820am town service bus. Routes and times for that and all buses were available on the travel page of Shetland.org website.

Ms Fraser thought there would be a more detailed timetable available and mentioned more interactive use of technology. As a user of the bus she was pleased with the changes and felt in general they had improved the services.

Cllr Stout expressed his appreciation for the feedback that he would take this back to Zetrans. The idea had been to keep timetables easy to use, by not including too much information.

07/15/09

**Correspondence**

**9.1 Locality Planning Meeting for Lerwick & Bressay – Dr Sarah Taylor – Director of Public Health & Planning**

Noted.

**9.2 Participation Standard 2014-15 – Edna Mary Watson – Chief Nurse (Community), NHS**

Noted that closing date had long past.



**9.3 Scottish Government Review of Primary Care (GP) Out of Hours Service – Scottish Health Council**

No comments.

**9.4 Freefield Centre – Robert Sinclair – Executive Manager Capital Programme, SIC**

Noted.

**9.5 60 North Recycling Ltd – Marie Peterson Administration Assistant**

Ms Simpson asked how the recycled skips would be operated.

Mr Spence replied about the need to be careful due to licence and exemption.

Cllr Stout queried how the funds were to be raised for the community and suggested asking to clarify that and the scrap value.

**(Action: Clerk to the council)**

**9.6 ICO Visit 17<sup>th</sup> September – Anne Robertson – Team Leader, Voluntary Action Shetland**

Mr Anderson said that attending might be worthwhile. The clerk was to attend.

**(Action: Clerk to the council)**

**9.7 Shetland Amenity Trust – Sign for Museum/Wall at Hays Dock**

Mr Anderson noted that the reply had informed them of the planned maintenance and signage.

**9.8 Bute Community Council Query regarding Ferry Service**

Discussion ensued about the service provided. It was decided that unless facts and figures were behind any response made it would be subjective.

Mr Anderson said that the information required would be freely available from Transport Scotland and that we should reply stating that.

**(Action: Clerk to the council)**

**9.9 Waste Bin for Sands of Sound – Maggie Sandison – Director of Infrastructure Services**

Mr Anderson informed members that the situation had a history. Information had been included in the agenda regarding the grants given for up keep and service dressing of the private road.

Ms Fraser suggested that we ask the owner of the road if the community council could install a bin and ask if they could empty.

Mr Anderson suggested providing signage asking people to take rubbish home with them.

Mr Ristori asked about the cost of signage.

Mr Anderson proposed that this be looked into.

**(Action: Clerk to the council)**

Members discussed waste that had been left and reported by the Shetland News. Dog Fouling was also mentioned. Signs were being provided by Shetland Arts Trust and Environmental Health. They were laminated and attached to posts.

Mr Fraser enquired about the availability of bins at the end of the country road and if folk could be encouraged to gather up behind them and make us of them.

### **9.10 Zero Waste Scotland – Recycle on the go Capital Grant Programme**

Noted.

### **9.11 Paths for All (Scotland) Health Walk Grants**

Discussion took place on the opportunity to applying for the above funding. Suggestion was made for a few stiles at the Ness of Sound due to the two or three fences. The path around the waterfront of Lerwick was discussed and the problems due to access. Suggestion was made to contact the planning department and put in a bid to establish a path into the town centre.

**(Action: Clerk to the council)**

### **9.12 Community Development Fund Budget – Michael Duncan – External Funding Officer, SIC**

Mr Anderson was pleased to acknowledge receipt of CDF funding amounts of three thousand and one thousand for community distribution and projects.

### **9.13 Parking Stouts Court – Kevin & Samantha Sandison, 2 Commercial Street, Lerwick**

Mr Anderson reported that car parking was very restrictive and had resulted in cars parking in front of residents doors. There was a need for a residential parking scheme. He welcomed any comments.

Mr Knight commented that parking in the area was desperate, but equally desperate in other parts of the town. He mentioned a unique court case to establish residential parking.

Ms Fraser suggested allowing access for pick up and drop off and perhaps more scope for short stay car parking.

Cllr Stout mentioned that work had been done over the years to improve residential parking. He was sympathetic, but not many options were available and parking schemes cost a fair bit of money.

**(Action: Clerk to the council)**

07/15/10 **Financial Report**

Noted.

07/15/11 **Grant Applications**

11.1 Douglas Enterprise Ltd – Printing Business Cards, Flyers & Signs – Edward Douglas

Members agreed that this was a business application and as such was not within the terms of the grant conditions.

**(Action: Clerk to the council)**

07/15/12 **Lerwick Planning Applications**

Noted.

07/15/13 **Any Other Business**

**Flower Park Sports Facilities**

Mr Fraser pointed out that when the park keeper was unavailable a solution could be to make use of the reception at the Islesburgh Community Centre, which was always manned and within easy distance.

Mr Anderson proposed we write to Magnus Malcolmson and ask him to look favourably on the suggestion.

**(Action: Clerk to the council)**

**Crossing at Ackrigarth**

Mr Fraser asked if there was any update with regard to the request for a crossing at Ackrigarth.

Mr Anderson replied that an answer had been received and the reason why it was unsuitable for a crossing.

Mr Fraser asked if a reply could be sent to the member of the public who enquired about having a crossing in the area.

**(Action: Clerk to the council)**

**Layout of Tesco Car Park**

Mr Ristori reported that a number of people had been mentioned the car park at Tesco and asked that we look into the possibility of a one-way system, as there had been a few near misses. Another point was traffic congestion at the entrance/exit due to lack of space for two cars to pass easily.

Mr Anderson said he was happy that we write to Tesco about the situation. He thought the entrance road may have been purposely kept tight to slow traffic down.

Cllr Stout was in agreement and thought that the supermarket layout would ensure traffic moved slowly and be safer for all.

Mr Fraser noted that the Co-op supermarket one-way system had also worn away.

Mr Anderson suggested we write to both and ask for the white lining to be re-done.  
**(Action: Clerk to the council)**

#### **Peerie Oversund Park**

Mr Ristori mentioned that the garden at Peerie Oversund Park was looking good at the moment, but asked about finding someone to see to the long term maintenance of the garden.

Mr Anderson agreed that could be looked into.  
**(Action: Clerk to the council)**

Mrs Christie explained that she had sent the clerk an email about the CLD (Community and Learning Development) Plan. The draft plan is available for making comments on and a meeting will be held next Monday 13 July and a short presentation given.

Mr Anderson asked if a volunteer would like to attend.

Mr Spence and Mr Wenger expressed an interest in attending.

Mr Anderson thanked them and asked for the clerk to circulate the email.  
**(Action: Clerk to the council)**

#### **Twageos Bankside**

Discussion took place on the availability of a pathway along the bankside of Twageos Road in front of the houses. It was suggested that this wasn't identified as a route and due to grass cutting savings was no longer being cut.

Mr Spence thought that it was a public right of way and thought that the community council had fought to keep it open on the past.

#### **Lerwick Town Hall Repairs**

Cllr Bell reported that members would be aware that an important milestone had been reached with the repairs necessary for the windows of the Lerwick Town Hall. He would be writing to the Town Hall/Listed Buildings Committee, of which two community councillors Mrs Simpson and Mr Carter were members. They would re-convene after the summer. He said that as the community council here had an interest, it was convenient to give an update. Damage was extending by the day and work had to be done. There was a responsibility for the up-keep of the fabric of the building and to ensure it stays open. The press had been round to look at damage and a tour for the community council could be arranged.

Mr Anderson thanked Cllr Bell for his comments.

There being no further competent business the meeting concluded at 9.15pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

## Shetland Policing Report July 2015

**Date** 01/08/2015

**To** Shetland Community Councils

**From** T/Chief Inspector Lindsay Tulloch

### **Crime/ Detection rate**

Reported crime rates are at similar numbers to that reported this time last year.

There is an increase in the number of crimes of indecency and sexual offences reported. This can be viewed as positive given the inter agency work being done to encourage the victims of domestic abuse to come forward and report these crimes through agencies such as Woman's Aid and the Domestic Abuse Partnership.

There had been an increase in common assaults reported from this year in comparison to last year but this has now levelled out. There have been six more assaults reported this year compared to the same period last year.

We continue to increase the number of drugs offences detected with 12 cases of drugs supply reported and 43 cases of drugs possession.

### **Licensed Premises Inspections**

During the week of 20<sup>th</sup> July 2015, two officers from the Liquor and Civic Licensing Department based at Inverness came to Shetland to carry out detailed licensed premises inspection on a number of licensed premises in Lerwick, Brae, and Scalloway.

Five licensed premises were inspected and found to be complying with the conditions of their licenses and managing their premises well. I will share a further detailed report with the Chairman of the Licensing Committee.

There has been an increase in incidents within licensed premises. Given the influx of workers currently in Shetland this can be expected.

We continue to work constructively with licensee's to discourage and deter antisocial behaviour in and around licensed premises and have increased licensed premises visits during weekend periods.

### **Police Resilience and Recruitment**

This year Special Constable Peter Smith QPM and Special Constable Barry Derbyshire retire from the Special Constabulary. Peter has given 35 years service in Shetland to the Police Service and Barry has given over 8 years service.

Both officers have given up a significant amount of their own time to support the police in Shetland and have assisted at many events and major incidents in Shetland over those years.

Assistant Chief Constable Derek Robertson acknowledged the commitment of both Peter and Barry at Lerwick Police Station at which time Barry was presented with his long service medal.

Following our recruitment drive held locally in Shetland, two Shetland residents have been successful in their application to join the police service and will be stationed to Lerwick later this year. They will complete their initial 12 week training programme at the Scottish Police Collage before taking up post in Lerwick.

### **Police Scotland Celebrate 100 years of Women in Policing**

Police Scotland has held a number of events throughout July to celebrate 100 years of Women in Policing. In a recent passing out parade at the Scottish Police Collage almost 40% of recruits were women and 4 out of 6 of the principle trophy winners were women.

35% of police officers in Shetland are women.

### **Front Counter Review**

Police Scotland is carrying out consultation work aimed at capturing and evaluating the impact of changes on front counter provision across Scotland since April 2013.

A survey monkey questionnaire has been set up to capture information to assist the evaluation process. As community councillors, you are asked to take a few moments and complete the survey which can be accessed via the following link.

<https://www.surveymonkey.com/s/QKPYCJW>

## Road Safety Issues

At a meeting of the Community Safety and Resilience Board last month, concerns regarding the speed of drivers on Shetland was discussed. It was suggested that we need to consider Speed Cameras as a preventative measure to reduce the number of speeding drivers particularly on A class roads. I would welcome any positive measures to assist reduce the number of deaths and injury road accidents on Shetland and will approach the local authority roads department regarding this matter.

I would value the opinion and views of community council members on the subject of speed cameras or any other suggested preventative road safety solutions. Please feed you views back through your liaison officer.

I have included the following statistics for information.

	<u>2013/14</u>	<u>2014/15</u>
Number of people detected for speeding	93	126
Number of people detected for drink driving	37	43
Number detected for using a mobile phone	31	18
Number detected for not wearing a seatbelt	51	47

Police in Shetland took part in the Police Scotland National Drink Driving Campaign during June. Five people were arrested for drink driving in Shetland.

## Drugs/Alcohol Abuse

***“We have a clear commitment to react to information provided about people using and abusing drugs. Please take this message back to your communities and encourage folk to phone in and report on drugs abuse”.***

North Isles – Cllr G Cleaver	<a href="mailto:gary.cleaver@shetland.gov.uk">gary.cleaver@shetland.gov.uk</a>
Shetland North – Cllr A Cooper	<a href="mailto:alastair.cooper@shetland.gov.uk">alastair.cooper@shetland.gov.uk</a>
Shetland West – Cllr F Robertson	<a href="mailto:frank.robertson@shetland.gov.uk">frank.robertson@shetland.gov.uk</a>
Shetland Central – Cllr M Burgess	<a href="mailto:mark.burgess@shetland.gov.uk">mark.burgess@shetland.gov.uk</a>
Lerwick North – Cllr M Stout	<a href="mailto:michael.stout@shetland.gov.uk">michael.stout@shetland.gov.uk</a>
Lerwick South – Cllr J Wills	<a href="mailto:jonathan.wills@shetland.gov.uk">jonathan.wills@shetland.gov.uk</a>
Shetland South – Cllr Duncan	<a href="mailto:Allison.duncan@shetland.gov.uk">Allison.duncan@shetland.gov.uk</a>

Contact can be made with Police Scotland through the 101 national number, or Crime Stoppers which is anonymous on 0800 555 111.

Alternatively you can use [Contactus@scotland.pnn.police.uk](mailto:Contactus@scotland.pnn.police.uk)

Lindsay Tulloch  
Area Commander  
Shetland



## Clerk to Lerwick Community Council

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**From:** Eileen Brooke-Freeman [eileen@shetlandamenity.org]  
**Sent:** 06 July 2015 10:47  
**To:** Clerk to Lerwick Community Council  
**Cc:** Jim Anderson (jim@filsket.me.uk)  
**Subject:** RE: Info Panels for Harrison Square

Dear Marie,

Sorry for the slow reply. I've had some time off work again. We are making progress on the draft panels and are meeting Douglas Sinclair this week to work on the text for the old Lerwick panels. My colleague Davy Cooper is re-drawing the full Lerwick map so we can add the necessary names and features. This has been a slow process, but we are almost at a stage that we can import the map into the panel and prepare a draft.

I'll be in touch again later this month and hope to bring something to your next meeting.

Best wishes,  
Eileen

**Eileen Brooke-Freeman**  
**Place-Names Project Officer**  
Shetland Amenity Trust, Garthspool,  
Lerwick, Shetland, ZE1 0NY  
Tel: (01595) 694688

The Shetland Amenity Trust is a registered  
Scottish charity, No: SC017505



<http://www.shetlandamenity.org/shetland-place-names-project>

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**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 24 June 2015 22:13  
**To:** Eileen Brooke-Freeman  
**Subject:** Info Panels for Harrison Square

Dear Eileen,

Can you provide us with a copies of the draft panels for inclusion and discussion at our forthcoming meeting on Monday 6 July. You are also very welcome to attend.

Look forward to hearing from you.  
Kind regards,  
Marie

--  
Marie Sandison  
Clerk  
Lerwick Community Council



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# Local Government Boundary

## Commission for Scotland

Thistle House, 91 Haymarket Terrace, Edinburgh, EH12 5HD

Chair: Ronnie Hinds CPFA

Secretary: Isabel Drummond-Murray

Community Council

29 July 2015

Dear Sir / Madam,

### **Fifth Reviews of Local Government Electoral Arrangements Public Consultation of our Proposals for Ward Boundaries**

I am writing to inform you that the Local Government Boundary Commission for Scotland will publish its Proposals for Ward Boundaries, for each of Scotland's 32 councils, for public consultation on 30 July 2015.

We are asking local people and interested parties to comment on our proposals for ward boundaries in each council area. Our proposals will be on public display in council offices and published on our website. We consulted with councils on ward boundary proposals earlier this year. In 2014 we consulted with councils and the public on our proposals for councillor numbers.

Comments on the proposals can be submitted through the Commission's consultation portal website, [www.consultation.lgbc-scotland.gov.uk](http://www.consultation.lgbc-scotland.gov.uk), by email to [lgbcsc@scottishboundaries.gov.uk](mailto:lgbcsc@scottishboundaries.gov.uk), or in writing to the address at the head of this letter. This period of public consultation lasts for 12 weeks and all comments should be submitted to us by Thursday 22 October 2015.

The Commission has issued the attached News Release which is embargoed until 0001 hours on Thursday 30 July 2015. We have also enclosed an A3 poster to help publicise the reviews. Further information regarding the reviews is available on our website [www.lgbc-scotland.gov.uk/reviews/5th\\_electoral/](http://www.lgbc-scotland.gov.uk/reviews/5th_electoral/).

The Commission expects to submit its final recommendations to Ministers by May 2016.

Yours faithfully

Isabel Drummond-Murray  
Secretary

established by Parliament to advise Ministers on local government boundaries

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# SCOTTISH GOVERNMENT

Issued on behalf of  
The Local Government Boundary Commission for Scotland



**Not for Publication, Broadcast or use on Club Tapes  
before 0001 Hours on 30 July 2015**

## **The Local Government Boundary Commission for Scotland consults public on ward boundaries**

The Local Government Boundary Commission for Scotland has begun its public consultation on proposed electoral wards for each council area as part of the Fifth Reviews of Electoral Arrangements. Its proposals contain recommendations for councillor numbers in each of Scotland's 32 council areas and the number, boundaries and names of wards.

Ronnie Hinds, Chair of the Commission, said:

“Consultation is a vital part of our work and having completed our consultation with councils, and amended a number of our proposals in the light of these, we now want to hear from local residents, community groups and organisations.

We have a statutory obligation to conduct reviews and we are required to ensure that the number of electors per councillor in each ward in a council area is as nearly as may be the same - but subject to that we also need to take account of local ties and the public are best placed to tell us about these.

We look forward to positive engagement with communities across Scotland over the next 12 weeks and have today launched our consultation portal which will allow people to see our proposals and submit their comments to us online including suggested revisions to the maps setting out ward boundaries. Paper copies of our proposals are available at display points across council areas.”

When reviewing electoral arrangements the Commission is required to take account of the following factors:

- the interests of effective and convenient local government;
- within each council, each councillor should represent the same number of electors as nearly as may be;
- local ties which would be broken by making a particular boundary;
- the desirability of fixing boundaries that are easily identifiable; and
- special geographical considerations.

The proposals for consultation with the public:

- provide for 1,219 councillors in 352 wards: a decrease of 4 councillors and 1 ward relative to existing arrangements.

- preserve 120 existing wards.
- contain 95% of wards that are forecast to be within 10% of parity (only 83% of existing wards are within 10% of parity).
- contain only 3 wards that are forecast to be 15% or more from parity (19 existing wards are forecast to be 15% or more from parity).
- mean that councillors will, on average, represent electorates that are forecast to be 4.6% larger or smaller than the council average – under the existing arrangements councillors would represent electorates that are forecast to be on average 6.0% larger or smaller than the council average.

Details of the Commission's proposals in each council area, and the display points, are available on its website: <http://www.lgbc-scotland.gov.uk/> Attached at Appendix A is a summary of the proposals in each of the 32 council areas. The consultation portal is available at: <https://www.consultation.lgbc-scotland.gov.uk/>

The reviews will result in recommendations to Scottish Ministers for the number of councillors on each council, the number and boundaries of wards; and the number of councillors in each ward.

The Commission expects to make its recommendations to Scottish Ministers in 2016, and that the resulting wards will be available for the local government elections in May 2017.

**Contact for Further Information:**

Isabel Drummond-Murray

Secretary to the Local Government Boundary Commission for Scotland

Tel: 0131 538 7510, Mobile: 07757197287 (from 3 August)

Information on the review can also be found on the Commission's website: [www.lgbc-scotland.gov.uk](http://www.lgbc-scotland.gov.uk)

\*\*\* ends \*\*\*

## Notes for News Editors

We are the Local Government Boundary Commission for Scotland, and have been responsible for reviewing local government boundaries and electoral arrangements in Scotland since we were established by the Local Government (Scotland) Act 1973. The 1973 Act also defines our constitution and procedures (in Part II and Schedules 4 and 6 of the Act).

We are an advisory Non-Departmental Public Body (NDPB) which is sponsored and financed by Scottish Ministers. We are required to conduct electoral reviews of each local authority at intervals of 8 to 12 years.

We are an independent, non-political body which is responsible for reviewing and making recommendations for:

- the overall number of councillors in each local authority and number of councillors in each ward (each ward must elect either 3 or 4 councillors);
- the number of wards for local government elections and their boundaries; and
- the extent of council areas.

We conducted our Fourth Reviews between 2004 and 2006. The Fourth Reviews recommended the multi-member wards for use in local government elections in Scotland in 2007 and 2012. The number of councillors on each council was last reviewed shortly after the councils' establishment in 1996.

The Commission began its Fifth Reviews of Electoral Arrangements in 2014, when it consulted with councils and the public on its recommendations for the number of councillors on each council. The Commission consulted with councils on its ward boundary proposals between March and May this year.

Full information about the Commission and its work is available on the Commission's website: [www.lgbc-scotland.gov.uk](http://www.lgbc-scotland.gov.uk) .

A general introduction to the Commission and its work appears in our Information Paper "The Commission: a general guide" which is available from the Publications section of the website <http://www.lgbc-scotland.gov.uk/publications/> .

Information on this review is available from the **Reviews in Progress** section of the website:

[http://www.lgbc-scotland.gov.uk/reviews/5th\\_electoral/](http://www.lgbc-scotland.gov.uk/reviews/5th_electoral/).

## **Aberdeen City**

Our proposals for wards in Aberdeen City council area present an electoral arrangement for 45 councillors representing 7 3-member wards and 6 4-member wards, increasing councillor numbers in the area by 2.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 8 (George St/ Harbour), ward 9 (Lower Deeside) and ward 10 (Hazlehead / Ashley / Queens Cross);
- increase the number of councillors in ward 8 (George St/ Harbour) by 1 and increase the number of councillors in ward 13 (Kincorth/ Loirston) by 1;
- make changes to ward boundaries by Countesswells, Grandhome and Pittodrie;
- make no changes to wards 3 (Kingswells / Sheddocksley), 4 (Northfield), 5 (Hilton / Stockethill), 7 (Midsocket / Rosemount), 11 (Airyhall / Broomhill / Garthdee), 12 (Torry / Ferryhill) and 13 (Kincorth/ Loirston); and
- adopt the ward names: Kingswells / Sheddocksley / Summerhill; Northfield/ Mastrick North; Hilton / Woodside / Stockethill; Kincorth / Nigg / Cove; and Hazlehead / Queens Cross / Countesswells but make no changes to other ward names.

## **Aberdeenshire**

Our proposals for wards in Aberdeenshire council area present an electoral arrangement for 70 councillors representing 6 3-member wards and 13 4-member wards, increasing councillor numbers in the area by 2.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 2 (Troup) and ward 12 (East Garioch);
- increase the number of councillors in ward 7 (Turiff and District) by 1 and increase the number of councillors in ward 12 (East Garioch) by 1;
- make changes to ward boundaries by Kirkton of Maryculter, Methlick and near Aberchirder and Kemnay;
- make no changes to wards 3, 4, 5, 6, 9, 11, 13, 14, 15, 16 and 19; and
- make no changes to the existing ward names.

## **Angus**

Our proposals for wards in Angus council area present an electoral arrangement for 28 councillors representing 4 3-member wards and 4 4-member wards, reducing councillor numbers in the area by 1. Our methodology for calculating councillor numbers proposed 27 councillors but during our consideration of ward designs we agreed 28 councillors because otherwise we would need to divide ward 3 between 3 wards.

Our proposals for the council area:

- reduce the number of councillors in ward 7 (Arbroath East and Lunan) by 1;
- make changes to ward boundaries by East Haven and Friockheim;
- make no changes to wards 1 (Kirriemuir and Dean), 2 (Breachin and Edzell), 3 (Forfar and District), 4 (Monifieth and Sidlaw), and 8 (Montrose and District); and
- rename *Arbroath West and Letham* ward to *Arbroath West, Letham and Friockheim* but make no changes to the other ward names.

### **Argyll and Bute**

Our proposals for wards in Argyll and Bute council area present an electoral arrangement for 33 councillors representing 7 3-member wards and 3 4-member wards, reducing the number of wards in the area by 1 and councillor numbers by 3.

Our proposals for the council area:

- adopt suggestions from Argyll and Bute Council to improve polling district boundary alignment and provide a more administratively convenient set of arrangements;
- improve overall forecast parity;
- address forecast disparities in ward 8 (Isle of Bute);
- decrease the number of councillors in the Oban North and Lorn ward by 1 and increase the number of councillors in the Dunoon ward by 1;
- make changes to ward boundaries in Kintyre, Argyll, Cowal and Lomond;
- make no changes to ward 4 (Oban South and the Isles);
- rename *Isle of Bute* ward to *Bute* but make no changes to other ward names; and
- place the Loch Lomond and Trossachs National Park area that overlies the council area within a single ward.

### **Clackmannanshire**

Our proposals for wards in Clackmannanshire council area retain an electoral arrangement for 18 councillors representing 2 3-member wards and 3 4-member wards.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 4 by amending the boundary between ward 4 and ward 5 in Comely Bank, Alloa;
- make no changes to ward 1 (Clackmannanshire West), ward 2 (Clackmannanshire North) and ward 3 (Clackmannanshire Central);
- make no changes to ward names; and
- make no changes to the number of councillors in each ward.

### **Dumfries and Galloway**

Our proposals for wards in Dumfries and Galloway council area present an electoral arrangement for 43 councillors representing 5 3-member wards and 7 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 4.

Our proposals for the council area:

- address forecast disparities in existing ward 2 (Wigtown West);
- place Stranraer in a single ward;
- make changes to ward boundaries throughout the council area but make no changes to existing wards 7 (North West Dumfries) and 11 (Annandale South); and
- name new wards in Galloway: *Stranraer and the Rhins*; *Mid Galloway and Wigtown West*; *Dee and New Galloway*; and *Castle Douglas and Crocketford* but make no changes to other ward names.

### **Dundee City**

Our proposals for wards in Dundee City council area present an electoral arrangement for 31 councillors representing 1 3-member ward and 7 4-member wards, increasing councillor numbers in the area by 2.

Our proposals for the council area:

- adopt Dundee City Council's suggested electoral arrangements;
- improve overall forecast parity;
- address forecast disparities in ward 5 (Maryfield);
- increase the number of councillors in each of ward 5 (Maryfield) and ward 6 (North East);
- make no changes to ward 1 (Strathmartine), ward 2 (Lochee) and ward 3 (West End);
- make no changes to ward names; and
- amend ward boundaries at Craigie, Happyhillock, Maryfield and West Ferry.

### **East Ayrshire**

Our proposals for wards in East Ayrshire council area retain an electoral arrangement for 32 councillors representing 4 3-member wards and 5 4-member wards.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 1 (Annick);
- make no changes to the number of councillors in each ward;
- make no changes to wards 3 (Kilmarnock West and Crosshouse), 5 (Kilmarnock South), 7 (Ballochmyle), 8 (Cumnock and New Cumnock) and 9 (Doon Valley);
- make no changes to ward names; and
- make changes to ward boundaries by Dean Castle Country Park and Fullwood.

### **East Dunbartonshire**

Our proposals for wards in East Dunbartonshire council area present an electoral arrangement for 22 councillors representing 6 3-member wards and 1 4-member ward, reducing the number of wards in the area by 1 and reducing councillor numbers by 2.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in existing ward 8 (Kirkintilloch East and Twechar);
- make changes to ward boundaries by Bishopbriggs Burn and Hayston as well as merging large areas of existing wards 4 (Campsie and Kirkintilloch North) and 5 (Bishopbriggs North and Torrance);
- make no changes to existing: ward 1 (Milngavie), ward 2 (Bearsden North), ward 3 (Bearsden South) and ward 7 (Lenzie and Kirkintilloch South); and
- name new wards *Bishopbriggs North*, *Campsie and Torrance* and *Kirkintilloch East and North and Twechar* but make no changes to other ward names.

### **East Lothian**

Our proposals for wards in East Lothian council area present an electoral arrangement for 22 councillors representing 2 3-member wards and 4 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 1. Our methodology for



calculating councillor numbers proposed 21 councillors but during our consideration of ward designs we agreed 22 councillors to allow for the maintenance of local community ties.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in existing ward 1 (Musselburgh West);
- place Musselburgh in a single ward to improve local community ties;
- make changes to ward boundaries by Inveresk and Pencaitland;
- make no changes to existing wards: 3 (Preston, Seton, Gosford), 5 (North Berwick Coastal) and 7 (Dunbar and East Linton); and
- name new wards: *Musselburgh* and *Tranent*, *Wallyford* and *Macmerry* but make no changes to other ward names.

### **East Renfrewshire**

Our proposals for wards in East Renfrewshire council area present an electoral arrangement for 18 councillors representing 2 3-member wards and 3 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 2.

Our proposals for the council area:

- link Uplawmoor with Barrhead, and Eaglesham with Newton Mearns;
- adopt the M77 motorway and railway lines as easily-identifiable boundaries;
- include the planned Hillfield development in a ward with Newton Mearns;
- avoid any new division of settlements between wards; and
- take into account community council area geographies.

### **City of Edinburgh**

Our proposals for wards in City of Edinburgh council area present an electoral arrangement for 63 councillors representing 5 3-member wards and 12 4-member wards, increasing councillor numbers in the area by 5.

Our proposals for the council area:

- improve overall forecast parity;
- increase the number of councillors by 1 in ward 1 (Almond), ward 2 (Pentland Hills), ward 11 (City Centre), ward 14 (Craigentinny / Duddingston) and ward 17 (Portobello / Craigmillar);
- address forecast disparities in ward 1 (Almond) and 11 (City Centre);
- re-name ward 10 to *Morningside* and ward 16 to *Gilmerton* but make no changes to other ward names; and
- make changes to ward boundaries throughout the council area to reflect the change in councillor numbers and to align with “natural communities” (a local geography used by City of Edinburgh Council).

### **Comhairle nan-Eilean Siar**

Our proposals for wards in Comhairle nan-Eilean Siar present an electoral arrangement for 26 councillors representing 6 3-member wards and 2 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 5. Our methodology for calculating councillor numbers proposed 28 councillors but during our consideration of

ward designs we agreed 26 councillors because the Lochs area could not be contained within one ward with 27 or 28 councillors.

Our proposals for the council area:

- improve overall forecast parity;
- make no changes to the boundary of existing wards: 1 (Barraigh, Bhatarsaigh, Eirisgeigh agus Uibhist a Deas) and 2 (Beinn na Foghla agus Uibhist a Tuath);
- make changes to ward boundaries by Arnish, Carloway, Gleann Dubh, Stornoway and the Lochs; and
- name new wards: Na Hearadh, Sgìre nan Loch, Uig agus Beàrnaraigh; Càrlabhagh, An Taobh Siar agus Nis; and Sgìre an Rubha agus Sanndabhaig (ward 4), but make no changes to other ward names.

### **Falkirk**

Our proposals for wards in Falkirk council area present an electoral arrangement for 30 councillors representing 6 3-member wards and 3 4-member wards, reducing councillor numbers in the area by 2.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 2 (Grangemouth);
- reduce the number of councillors by 1 in ward 2 (Grangemouth) and ward 7 (Falkirk South);
- make changes to ward boundaries in Falkirk town, Larbert and Skinflats;
- make no changes to ward 1 (Bo'ness and Blackness), ward 3 (Denny and Banknock), ward 8 (Lower Braes) and ward 9 (Upper Braes);
- make no changes to ward names; and
- adopt the Forth and Clyde Canal, the River Carron and a railway line as easily-identifiable boundaries.

### **Fife**

Our proposals for wards in Fife council area present an electoral arrangement for 75 councillors representing 13 3-member wards and 9 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 3.

Our proposals for the council area:

- adopt suggestions from Fife Council to maintain local ties;
- improve overall forecast parity;
- address forecast disparities in ward 4 (Dunfermline South);
- make no changes to existing wards 10 to 12, and 19 to 22;
- make changes to ward boundaries by Coaltown of Wemyss, Dunfermline, Gauldry, Glenrothes, Kelty, Milton of Balgonie, North Queensferry and Torryburn; and
- make no changes to ward names.

## Glasgow City

Our proposals for wards in Glasgow City council area present an electoral arrangement for 85 councillors representing 7 3-member wards and 16 4-member wards, increasing the number of wards in the area by 2 and increasing councillor numbers in the area by 6 which generates significant change.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in wards 9, 10, 11, 12, 17 and 21;
- make no changes to wards 1, 4, 14 and 19;
- increase the number of councillors by 1 in each of wards 6, 7, 9 and 17;
- reduce the number of councillors by 1 in each of wards 11, 12, 15, 20 and 21;
- introduce 2 new wards: ward 22 (Dennistoun) and ward 23 (Dowanhill / Kelvindale);
- rename the following wards: ward 10 (Anderston/City/Yorkhill), ward 15 (Maryhill), and ward 17 (Springburn/Robroyston); and
- take into account “neighbourhood” local area geographies used by Glasgow City Council.

## Highland

Our Proposals for wards in Highland council area present an electoral arrangement for 74 councillors representing 10 3-member wards and 11 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 6. Our methodology for calculating councillor numbers proposed 72 councillors but during our consideration of ward designs we agreed 74 councillors because it allows better electoral parity and recognises local community ties such as the Caithness and Sutherland county boundary.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in existing wards: 2 (Thurso), 3 (Wick), 6 (Wester Ross, Strathpeffer and Lochalsh), 17 (Inverness Millburn), 20 (Inverness South) and 21 (Badenoch and Strathspey);
- make changes to ward boundaries by Black Isle, Caithness, Cawdor and Inverness;
- make no changes to existing ward boundaries 1, 5, 6, 7, 8, 11, 12, 20, 21 and 22;
- apply special geographic circumstances in Caithness and Sutherland to retain local community ties; and
- rename *Nairn* ward to *Nairn and Cawdor*. In Caithness create two new wards called: *Thurso and Northwest Caithness* and *Wick and East Caithness* but make no changes to other ward names.

## Inverclyde

Our proposals for wards in Inverclyde council area present an electoral arrangement for 22 councillors representing 6 3-member wards and 1 4-member ward, increasing the number of wards in the area by 1 and increasing councillor numbers by 2.

Our proposals for the council area:

- improve overall forecast parity;
- reduce the number of councillors by 1 in ward 1 (Inverclyde East);
- introduce a new ward: ward 3 (Inverclyde Central);
- address forecast disparities in Inverclyde East Central ward;
- make no changes to Inverclyde West and Inverclyde South West wards; and
- amend ward boundaries in Port Glasgow and Greenock.

### **Midlothian**

Our proposals for wards in Midlothian council area retain an electoral arrangement for 18 councillors representing 6 3-member wards.

Our proposals for the council area:

- improve overall forecast parity;
- make changes to ward boundaries by Gladstone Gait, Bonnyrigg;
- make no changes to ward 1 (Penicuik), ward 3 (Dalkeith), ward 4 (Midlothian West) and ward 6 (Midlothian South);
- make no changes to the number of councillors in each ward; and
- make no changes to ward names.

### **Moray**

Our proposals for wards in Moray council area retain an electoral arrangement for 26 councillors representing 6 3-member wards and 2 4-member wards. Our methodology for calculating councillor numbers proposed 25 councillors but during our consideration of ward designs we agreed 26 councillors to allow for the retention of strong recognisable ward boundaries and maintenance of local community ties.

Our proposals for the council area:

- adopt suggestions from Moray Council to make minor changes to ward boundaries by Spynie Hospital and Burnside Cottages in Elgin, as well as Westerton Cottages by Arradoul;
- make no changes to the number of councillors in each ward;
- make no changes to wards 1 (Speyside Glenlivet), 2 (Keith and Cullen), and 8 (Forres); and
- make no changes to ward names.

### **North Ayrshire**

Our proposals for wards in North Ayrshire council area present an electoral arrangement for 33 councillors representing 7 3-member wards and 3 4-member wards, increasing the number of wards in the area by 2 and increasing councillor numbers by 3.

Our proposals for the council area:

- Adopt, with amendment to address parity issues in Irvine, North Ayrshire Council's suggestion for wards in Irvine and Kilwinning;
- improve overall forecast parity;
- introduce 2 new wards: ward 9 (Saltcoats) and ward 10 (Irvine South);
- reduce the number of councillors by 1 in each of wards 2, 4 and 5;
- make no changes to ward 8 (North Coast and Cumbræes);

- rename ward 4 to *Stevenston*; and
- take account of new neighbourhood planning areas.

### **North Lanarkshire**

Our proposals for wards in North Lanarkshire council area present an electoral arrangement for 77 councillors representing 7 3-member wards and 14 4-member wards, increasing the number of wards in the area by 1 and increasing councillor numbers by 7.

Our proposals for the council area:

- address forecast disparities in existing ward 5 (Strathkelvin);
- make changes to ward boundaries throughout the council area but make no changes to existing wards 1 (Kilsyth), 2 (Cumbernauld North), 15 (Mosscend and Holytown), 16 (Motherwell West), 17 (Motherwell North) and 18 (Motherwell South East and Ravenscraig); and
- propose new ward names: *Coatbridge North; Cumbernauld South and Luggiebank; Abronhill, Kildrum, Seafar and The Village; Chryston, Moodiesburn and Stepps North; Glenboig, Muirhead and Stepps South; and Thorniewood and Shirrel* but make no changes to other ward names.

### **Orkney Islands**

Our proposals for wards in Orkney Islands council area retain an electoral arrangement for 21 councillors representing 3 3-member wards and 3 4-member wards.

Our proposals for the council area make no changes to councillor numbers, ward boundaries or ward names.

### **Perth and Kinross**

Our proposals for wards in Perth and Kinross council area present an electoral arrangement for 40 councillors representing 8 3-member wards and 4 4-member wards, reducing councillor numbers in the area by 1.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 5 (Strathtay);
- make no changes to ward 1 (Carse of Gowrie), ward 6 (Strathearn), ward 7 (Strathallan) and ward 10 (Perth City South);
- reduce the number of councillors in ward 8 (Kinross-shire), by 1;
- make changes to ward boundaries by Aberfeldy, Almondbank, Bamff, Logierait, Perth and north of Kinross. These changes incorporate some suggestions from Perth and Kinross Council; and
- make no changes to ward names.

### **Renfrewshire**

Our proposals for wards in Renfrewshire council area present an electoral arrangement for 43 councillors representing 9 3-member wards and 4 4-member wards, increasing councillor numbers in the area by 3.

Our proposals for the council area:

- improve overall forecast parity;
- introduce 2 new wards in Paisley;
- address forecast disparities in Paisley South West ward; and
- make changes to ward boundaries throughout the council area to align with community council area boundaries.

### **Scottish Borders**

Our proposals for wards in Scottish Borders council area present an electoral arrangement for 32 councillors representing 8 3-member wards and 2 4-member wards, reducing the number of wards in the area by 1 and reducing councillor numbers by 2.

Our proposals for the council area:

- adopt Scottish Borders Council’s suggestion for electoral arrangements;
- improve overall forecast parity;
- address forecast disparities in wards 10 and 11;
- make no changes to wards 1, 2, 3 and 5; and
- amend ward boundaries at Charlesfield, Stichill, Horndean, Hawick and Roxburgh.

### **Shetland Islands**

Our proposals for wards in Shetland Islands council area retain an electoral arrangement for 22 councillors representing 6 3-member wards and 1 4-member ward.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 3 (Shetland West) and ward 5 (Shetland South);
- make no changes to ward 1 (North Isles) and ward 2 (Shetland North);
- make no changes to ward names; and
- change ward boundaries in and around Lerwick, Tingwall and Quarff.

### **South Ayrshire**

Our proposals for wards in South Ayrshire council area present an electoral arrangement for 28 councillors representing 4 3-member wards and 4 4-member wards, reducing councillor numbers by 2. Our methodology for calculating councillor numbers proposed 27 councillors but during our consideration of South Ayrshire Council’s response to the consultation with councils on ward boundaries we agreed 28 councillors to better preserve local ties.

Our proposals for the council area:

- improve overall forecast parity;
- address forecast disparities in ward 8;
- make no changes to wards 1, 2 and 3;
- amend ward boundaries in Ayr and Carrick; and
- take account of community council areas in ward designs.

### **South Lanarkshire**

Our proposals for wards in South Lanarkshire council area present an electoral arrangement for 64 councillors representing 16 3-member wards and 4 4-member wards, reducing councillor numbers in the area by 3.

Our proposals for the council area:

- adopt suggestions from South Lanarkshire Council to maintain local ties;
- improve overall forecast parity;
- address forecast disparities in wards 9 (East Kilbride West), 10 (East Kilbride East), 13 (Cambuslang West), 14 (Cambuslang East), 15 (Blantyre) and 17 (Hamilton North and East);
- make no changes to wards 1 (Clydesdale West), 2 (Clydesdale North), 3 (Clydesdale East), 4 (Clydesdale South), 16 (Bothwell and Uddingston), 18 (Hamilton West and Earnock) and 20 (Larkhall);
- make changes to ward boundaries by Blantyre, Cambuslang, East Kilbride and Hamilton;
- reduce the number of councillors in the Avondale and Stonehouse ward, East Kilbride Central North ward and Blantyre ward; and
- make no changes to ward names.

### **Stirling**

Our proposals for wards in Stirling council area present an electoral arrangement for 23 councillors representing 5 3-member wards and 2 4-member wards, increasing councillor numbers in the area by 1.

Our proposals for the council area:

- amend ward boundaries in the vicinity of Bridge of Allan, Stirling and Dunblane; and
- use the River Forth and the M9 motorway as easily-identifiable boundaries.

### **West Dunbartonshire**

Our proposals for wards in West Dunbartonshire council area retain an electoral arrangement for 22 councillors representing 2 3-member wards and 4 4-member wards.

Our proposals for the council area:

- improve overall forecast parity;
- make no changes to ward names;
- contain all of Loch Lomond and Trossachs National Park area that overlies the council area within a single ward; and
- make changes to ward boundaries throughout the council area to align with community council areas.

### **West Lothian**

Our proposals for wards in West Lothian council area retain an electoral arrangement for 33 councillors representing 3 3-member wards and 6 4-member wards. Our methodology for calculating councillor numbers proposed 34 councillors but during our consideration of

ward designs we agreed 33 councillors because an additional councillor would result in changes to 3 ward boundaries and break local community ties.

Our proposals for the council area make no changes to councillor numbers, ward boundaries or ward names.



## Clerk to Lerwick Community Council

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**From:** Vailla.Simpson@shetland.gov.uk  
**Sent:** 13 August 2015 15:41  
**To:** JoyceAdamson@shetland.gov.uk; Dougatwalls@yahoo.co.uk;  
 dcc.alison@btinternet.com; laurena.fraser@btinternet.com; eganson@btinternet.com;  
 clerk@gqc-communitycouncil.co.uk; northmavenc@yahoo.co.uk;  
 sandwickcommunitycouncil@gmail.com; clerk@dunrossnesscc.shetland.co.uk;  
 clerk.ycc@gmail.com; clerk@unstcc.shetland.co.uk; scallowayclerk@gmail.com;  
 clerk@lerwickcc.org.uk; jamesshepherd08@btinternet.com; jimstearn@yahoo.co.uk;  
 marinatait@btinternet.com; fetlarcc@yahoo.co.uk;  
 tww.communitycouncil@googlemail.com  
**Cc:** kate.massie@shetland.gov.uk; Bob.Kerr@shetland.gov.uk;  
 christine.ferguson@shetland.gov.uk; ian.kinniburgh@nhs.net;  
 Roselyn.Fraser@shetland.gov.uk; patricia.christie@shetland.gov.uk;  
 june.porter@shetland.gov.uk  
**Subject:** Building Budgets 2015

To: All Community Councils

### **Building Budgets 2015** **Shetland Islands Council, in partnership with NHS Shetland**

Last year Building Budgets was run by Shetland Islands Council to give communities the opportunity to help inform annual spending on council services. This year the project has been extended to include NHS Shetland budgets for joint Health and Social Care services. Members of the public will also be able to get involved on-line using a new budget planner.

As part of Building Budgets, six public meetings were held last year. These provided valuable information to the Council and were popular with those who attended. There were a number of positive comments received and in particular members of the public attending the events stated that it was good to have the opportunity to speak with Elected Members and senior officers about their ideas and concerns.

This year, there will be seven public meetings, which you are invited to attend.

Venue	Date	Drop-in	Public meeting
Lunnasting School, Vidlin	24 August	4pm-6.30pm	7pm-9pm
Bressay Heritage Centre	25 August	4pm-6.30pm	7pm-9pm
Scalloway School	26 August	4pm-6.30pm	7pm-9pm
Happyhansel School, Walls	27 August	4pm-6.30pm	7pm-9pm
Baltasound JHS, Unst	1 September	4pm-6pm	6pm-8pm
Dunrossness School	3 September	4pm-6.30pm	7pm-9pm
Skerries School	4 September		1.30pm-3.30pm

The sessions will include a presentation and a question and answer session before people get the opportunity to use the online budget planner and speak with the representatives attending. The online model will also be available earlier at drop in sessions for anyone who would just like to take a look at the budget planner.

Building Budgets will be run every year, with one public session held in an electoral ward area, covering all community council areas over a period of three years. For information the draft rolling programme is as follows:

	North Isles	North Isles	Shetland North	Shetland West	Shetland Central	Lerwick & Bressay	Shetland South
2014	Yell	Whalsay	Delting	Sandsting & Aithsting	NA	Lerwick	Sandwick
2015	Unst	Skerries	Nesting & Lunnasting	Sandness & Walls	Scalloway	Bressay	Dunrossness

2016	Fetlar	Whalsay	Northmaven	Tingwall, Whiteness & Weisdale	Burra & Trondra	Lerwick	Cunningsburgh
2017	Yell	Skerries	Delting	Sandsting & Aithsting	Tingwall, Whiteness & Weisdale	Bressay	Gulberwick, Quarff & Cunningsburgh

It would be appreciated if you could help raise awareness within your community about Building Budgets 2015, and a poster to help advertise the public meeting will follow.

If you have any questions, or would like further information please get in touch.

Regards,  
Vaila Simpson on behalf of the Building Budgets Project Team

Executive Manager - Community Planning & Development  
Solarhus  
3 North Ness  
Lerwick  
Shetland  
ZE1 0LZ

Tel: 01595 744375  
Email: [vaila.simpson@shetland.gov.uk](mailto:vaila.simpson@shetland.gov.uk)

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## Clerk to Lerwick Community Council

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**From:** patricia.christie@shetland.gov.uk  
**Sent:** 06 July 2015 12:39  
**To:** tommywilliamson14@yahoo.co.uk; john.ian.burke@hotmail.co.uk; louiseinlerwick@tiscali.co.uk; roger.goudie@btinternet.com; lmroberts52@icloud.com; tommygoudie@btinternet.com; annemullay@yahoo.co.uk; laureenjay@hotmail.co.uk; vailagrants@hotmail.co.uk; clerk@lerwickcc.org.uk; jamesshepherd08@btinternet.com; e.burke2@live.co.uk; bealowe2@yahoo.co.uk; jirvine93@googlemail.com; tim@laplandica.com; info@livinglerwick.co.uk; john.maclellan@lifeskillscentres.com; denise.nicolson@shetland.gov.uk; jillian.hood@nhs.net; Andrew.Anderson@uhi.ac.uk  
**Subject:** Opportunity to comment on the 2015 CLD Plan

Dear all

I am contacting you as members and representatives of community groups or agencies involved in Community Learning and Development (CLD) work in the Lerwick and Bressay areas of Shetland.

Shetland Islands Council is required to produce a 3 year plan by September 2015 which outlines how CLD will be delivered in Shetland. The legislation requiring this has been introduced to ensure communities have access to the CLD support they need.

The plan is now in draft form and I would like to invite you to a meeting in order that you find out more about it and to give feedback from your community perspective.

I am aware that this is quite short notice for you but unfortunately we have been given a short timescale for speaking to people in communities.

I would be very grateful if you could come along to a meeting on **Monday 13<sup>th</sup> July 2015 at 7pm in Room 12, Islesburgh Community Centre, Lerwick**. If you can't make it and you would like to arrange a different time to speak with me then please get in touch.

Thank you for your time.

Kind regards

**Pat Christie**, Community Learning and Development Officer

Pat Christie  
**Community Involvement and Development Officer**  
Shetland South, Fair Isle, Lerwick, Gulberwick, Bressay and Skerries  
3 North Ness Business Park  
Lerwick  
ZE1 0LZ  
Tel: 01595 745363  
Mob: 07771260198

Have you joined the new Shetland Community Directory?? Visit <http://www.communitydirectory.shetland.gov.uk/> to register your group electronically.

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## Clerk to Lerwick Community Council

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**From:** rachel.macleod@shetland.gov.uk  
**Sent:** 07 August 2015 15:42  
**To:** clerk@gqc-communitycouncil.co.uk; joyce.adamson@shetland.gov.uk;  
clerk@lerwickcc.org.uk; clerk@unstcc.shetland.co.uk; dcc.alison@btinternet.com;  
Dougatwalls@yahoo.co.uk; scallowayclerk@gmail.com; eva.ganson@shetland.gov.uk;  
jameshepherd08@btinternet.com; laurena.fraser@btinternet.com;  
marinatait@btinternet.com; northmavenc@gmail.com;  
sandwickcommcouncil@gmail.com; clerk@dunrossnesscc.shetland.co.uk;  
tww.communitycouncil@googlemail.com; jimstearn@yahoo.co.uk  
**Subject:** CC By-Election - Vacancies  
**Attachments:** By-election timetable 2015.doc

Hi,

I have attached the proposed timetable for the next Community Council By-Election and would be grateful if you could advise of any **new** vacancies by 12 noon on Friday 4 September.

If a new vacancy arises, this will be included in the By-Election, along with any outstanding vacancies from previously unsuccessful By-Elections. Community Councils with no new vacancies should note that vacancies already eligible for co-option will not be included in this By-Election.

Many thanks,  
Rachel

*Rachel Macleod  
Committee Assistant  
Governance and Law  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ  
Tel: 01595 744553  
FAX: 01595 744585*

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## Community Council By-Elections 2015

Last date for advising of vacancy(ies)	Friday 9 January 2015
<b>Notice of By-Election</b>	<b>Friday 16 January 2015</b>
Closing Date for Nominations	Tuesday 17 February 2015
Closing date for withdrawal of nominations	Tuesday 17 February 2015
<b>Notice of Poll/Notice of Uncontested By-Election</b>	<b>Friday 27 February 2015</b>
Issue of Postal Ballot Papers	From Thursday 12 March 2015
Closing date for return of ballot papers	Thursday 26 March 2015
<b>Verification and Count of ballot papers</b>	<b>Friday 27 March 2015</b>

Last date for advising of vacancy(ies)	Friday 4 September 2015
<b>Notice of By-Election</b>	<b>Friday 11 September 2015</b>
Closing Date for Nominations	Tuesday 13 October 2015
Closing date for withdrawal of nominations	Tuesday 13 October 2015
<b>Notice of Poll/Notice of Uncontested By-Election</b>	<b>Friday 23 October 2015</b>
Issue of Postal Ballot Papers	From Thursday 5 November 2015
Closing date for return of ballot papers	Thursday 19 November 2015
<b>Verification and Count of ballot papers</b>	<b>Friday 20 November 2015</b>

# Association of Shetland Community Councils

Telephone: 01595743906

Email: [ascc@shetland.org](mailto:ascc@shetland.org)

## Meeting of the Association of Shetland Community Councils

**Date:** Saturday 3<sup>rd</sup> October 2015

**Time:** 11am

**Venue:** Shetland Museum Auditorium

### **DRAFT AGENDA**

1. Apologies
2. Minute of the previous meeting held on 18/04/15 (*attached*)
3. Matters arising from previous minute not on the agenda  
3.2 On line Community Council Minutes – *Kate Massie*
4. Boundaries Commission review – *Jan Riise*
5. AOCB

# Association of Shetland Community Councils (ASCC)

Telephone: 01595 743906, email: [ascc@shetland.org](mailto:ascc@shetland.org)

## MINUTE OF THE MEETING HELD ON SATURDAY 18<sup>th</sup> APRIL AT 11am IN THE ST CATHERINE SUITE, SHETLAND HOTEL, LERWICK

<b>PRESENT:</b>			<b>PRESENT:</b>	
Alistair Christie Henry	Bressay CC		Ian Walterson	Sandness & Walls CC
Hazel Anderson	Bressay CC		James David Garrick	Sandsting & Aithsting CC
Niall O'Rourke	Burra & Trondra CC		Kieran Malcolmson	Sandwick CC
Raymond Mainland	Dunrossness CC		John Hunter	Scalloway CC
Edna Mainland	Dunrossness CC		John Peterson	Unst CC
James Rendall	Fetlar CC		Gordon Thomson	Unst CC
Jim Anderson	Lerwick CC		David Hughson	Whalsay CC
Averil Simpson	Lerwick CC		Laurence Odie	Yell CC
Alan MacDonald	Northmaven CC			

### EX OFFICIO

Jim Gear, Chairman

### In Attendance

Catherine Hughson – Voluntary Action Shetland (VAS) Executive Officer

Kate Massie – ASCC Administration Assistant (note taker)

Mark Boden – Shetland Islands Council (SIC) Chief Executive

Vaila Simpson – SIC Community Planning & Development Executive Officer

Jan Risse – SIC Governance & Law Executive Manager

Maggie Sandison – SIC Infrastructure Services Director

Austin Taylor – SIC Planning Department Team Leader

Ingrid Gall – SIC Community Resilience Advisor

Chris Bunyan – Chairman of Management Committee, Shetland Community Benefit Fund (SCBF)

Cllr Michael Stout

Mr Jim Tait – The Shetland Times

### 2015/04/01 – ELECTION OF OFFICE BEARERS

Mrs Kate Massie took the Chair pro tem and welcomed everyone to the meeting.

Mrs Massie asked for nomination for Chairman. Mr Ian Walterson nominated Mr Jim Gear as Chairman; seconded by Mr Jim Anderson. There being no other nomination or objections Mr Gear accepted the office of ASCC Chairman. Mr Gear proceeded in the Chair.

The Chairman asked for nominations for Vice Chair. Alistair Christie Henry nominated Mr Anderson for Vice Chairman; Averil Simpson seconded. There being no other nomination or objections Mr Anderson accepted the office of ASCC Vice Chairman.

#### 1.2 Delegates for Joint Liaison Group

Mr Rick Nickerson has been appointed as delegate for south mainland.

In the past a Community Counsellor from the north isles represented all the isles, including Bressay. Geographically this is not ideal. Following a short discussion it was agreed that Mr Christie Henry would become delegate for Bressay and Mr Odie would be delegate for Fetlar, Unst, Whalsay, Skerries and Yell.

North & east central mainland is the only area without a delegate on the Joint Liaison Group. Mrs Massie will contact the three Community Councils in this area to ask them to select a delegate to represent them on the Joint Liaison Group.

**Action: Kate Massie**

### **2015/04/02 – APOLOGIES**

Apologies were received from Delting CC; Nesting & Lunnasting CC and Tingwall, Whiteness & Weisdale CC.

### **2015/04/03 – MINUTE OF THE PREVIOUS MEETING HELD ON 04/10/15**

The minute of the previous meeting was adopted on the proposal of Mr Anderson; seconded by Mr Walterson.

### **2015/04/04 – MATTERS ARISING**

#### **4.1 Roads**

Mrs Massie said that she regularly attends the Road Safety Advisory Panel. She said that two of the road safety issues which have been raised on several occasions by Community Councils at this meeting, the Black Gaet Junction and the Brig O Fitch. Some work has been carried out at the section of road at the Brig O Fitch and some is still to be done. Excess speed on Shetland roads continues to be of concern within the local communities.

Mrs Massie said that she is happy to take any road safety concern to this forum on behalf of CCs. They can email this to her.

### **2015/04/05 – SHETLAND COMMUNITY BENEFIT FUND (SCBF)**

The Chairman introduced Mr Chris Bunyan to the meeting.

Mr Bunyan gave a brief introduction as to when and why the SCBF was formed. He said that when commercial renewable energy development looked possible in Shetland the following steps were taken:

- The ASCC commissioned an independent consultation in 2011 following which the ASCC formed the Shetland Community Benefit Fund (SCBF). SCBF is an independent, non-charitable co-operative registered and regulated by the Financial Conduct Authority
- Agreed that community benefits should be on a Shetland wide basis
- Each Community Council can nominate a director for the SCBF Board and they need not be a Community Councillor. Once elected to the Board the person sits there independently, not as a representative of the CC
- SCBF can invest, loan or donate to any commercial, community or charitable cause it chooses as it will not be a charity and therefore free of the tight legal constraints the Shetland charitable Trust finds itself caught up in
- SCBF itself has no views regarding any renewable project it simply exists to get the best possible deal for the Shetland community from any renewable energy project
- The main proposal for commercial renewable energy has come from Viking Energy and SCBF has held negotiations with Viking and a draft agreement has been largely agreed. The draft agreement includes payments of £5,000 per installed megawatt, or about £1.84m a year based on current plans; payment of initial “disturbance” money and an annual allocation to each Community Council with the most affected areas receiving a bigger share than the other Community Councils
- Some of the Community Councils do not currently have anyone nominated as a SCBF director. Nomination should be sent to Kate Massie



**Action: Kate Massie**

- There has been some discussions in the SIC and Shetland Partnership Forum about them possibly playing a more active and central role in renewable energy community benefit schemes and starting another consultation on the issue
- SCBF has said clearly that it already represents the wishes of the local communities as far as community benefit from renewable energy is concerned and there is no wish for the SIC or the Partnership Forum to become directly involved nor for another consultation on the matter
- The ASCC established the SCBF on the basis that the community benefit should be shared throughout the islands and that it should be the body to negotiate and administer community benefit agreements with commercial renewable energy developers.

Mr Bunyan finished by saying he hoped that the ASCC is able to reaffirm this view and continue to support the SCBF.

The Chairman thanked Mr Bunyan for his report and opened the floor for questions.

Mr Odie asked about tax levy on funds. Mr Bunyan said SCBF will seek advice on this when the time comes. Mr Alan MacDonald said that it is good that the SCBF is not a charitable organisation; this gives more flexibility when disbursing grants. Cllr Michael Stout asked if the Council were involved in these negotiations. Mr Bunyan said that it is not for him to comment on what the Council does. The Chairman said that all Community Council wish the SCBF to be the negotiating body for community benefit from commercial renewable energy developments. Mr Anderson and Mr Odie supported the Chairman's comment.

Mr Mark Boden said there has been no recent work on the Councils community benefit fund policy. He said that they may speak to SCBF in the future.

**2015/04/06 – BOUNDARIES COMMISSION**

The Chairman asked My Jan Riise to speak on this item. Mr Riise table papers at the meeting.

The Government Boundary Commission for Scotland is an independent, non-political body whose purpose is to make recommendations for local government administrative and electoral boundaries in Scotland.

Mr Riise said that the Boundaries Commission had visited Shetland in April 2014 to establish the number of Councillors. The Boundaries Commission has to submit a report containing recommendation for electoral arrangements for each council area in Scotland. This had to reach Scottish Ministers by May 2016, in time for implementation for the next local government elections in May 2017.

He said that local authorities have two months to respond to the consultation. Public consultation will be sometime in July 2015. Mr Riise asked Community Councils to submit comments/feedback to him by 8<sup>th</sup> May 2015.

Mr Riise went on to give an explanation on proposed boundary changes and asked Community Counsellors to refer to the maps available. Following this the Chairman opened the floor to questions.

Mr John Hunter asked how Community Councils go about getting boundary changes made. Mr Boden said if Community Councils ensure they submit their comments/feedback to Council, as requested by Mr Riise, then it will make a stronger case for Council to submit to the Boundaries Commission.

A short discussion ensued.

Mr Odies said that multi Councillor Wards do not work in their area. He feels there is less contact with their Councillors. Mr Riise said that multi Councillor Wards is not changeable during the Boundaries Commission Review.

Mr Anderson proposed that ASCC make representation to our MSP regarding multi Councillor Wards; Mr Odie seconded this proposal. It was agreed that Mrs Massie would write to our MSP, Tavish Scott, on this matter.

**Action: Kate Massie**

### **2015/04/07 – LOCAL DEVELOPMENT PLAN**

The Chairman introduced Austin Taylor of SIC Planning Department.

Mr Taylor gave a summary on how the Council are implementing updates to the Local Development Plan.

Mr Austin said the LDP is revisited annually and revised if required. They are required to replace the LPD every 5 years. He asked Community Councils to submit ideas to his department regarding planning/development in their area. There are national standards in place on how the Council should engage with the community.

Most of the information can be found on the Council website: -  
<http://www.shetland.gov.uk/planning/LocalDevelopmentPlan.asp>

The Chairman opened the floor for questions.

Mr John Hunter asked how the Council identifies land which is available for development. Mr Taylor said the Council is aware that they need to engage more with communities regarding this.

There were no other questions; the Chairman thanked Mr Taylor for attending the meeting.

**12pm – Mr Mark Boden left the meeting.**

### **2015/04/08 – BOTTLE BANKS AND REFUSE COLLECTION**

The Chairman introduced the Council's Director of Infrastructure, Maggie Sandison, to the meeting.

Mrs Sandison explained that the Council were going to have to make some changes on refuse and recycling collections. To comply with European Union (EU) legislation the following points need to be considered:

- logistical challenges – what recycling model best suites Shetland
- required to demonstrate that we are recycling
- need to reach 70% recycling target

Mr Anderson asked Mrs Sandison what will happen if Shetland does not comply with these targets. Mrs Sandison said that there is no way of avoiding the recycling criteria set down by the EU. Shetland needs to reach these targets and aim for no domestic landfill by the year 2020.

Mrs Sandison said the Council plan to remove bottle banks and instead collect glass and aluminium cans etc via kerbside collections. Collecting recyclable waste this way will be more financially viable.

Mr Ian Walterson said that he is concerned if this goes ahead then refuse collection will be on a fortnightly basis rather than a weekly basis. Mrs Sandison reassured him that the weekly refuse collection will continue. The recycling collection will initially be on a fortnightly basis.

Mr Walterson feels that the current bottle bank collection is more practicable for local folk. He asked if it will cost less to do kerbside recycling collections. Mrs Sandison said it will cost more to collect the recycling this way, but the Council need to do this to comply with EU regulations and raise the legal percentage of recycling required.

Mr Laurence Odie said that communities are willing to use the recycling collection points and sees no need for kerbside collection. He asked if this new collection will mean more polythene bags. Mrs Sandison said they are looking at how best to roll out the new scheme and that includes suitable containers. She feels Shetland will reach the required recycling targets more efficiently if the new system is put in place.

A short discussion ensued.

Mr Walterson asked if the Council has discussed these changes with Shetland Amenity trust and Enviroglass, who currently recycle the glass collected from bottle banks in Shetland. He also wanted to know if glass collected from the kerbside would still go to Enviroglass for recycling. Mrs Sandison said this would still happen. The Chairman asked if paper and cardboard would be recycled. Mrs Sandison said it is best to burn this at the energy plant.

There were no other questions; the Chairman thanked Mrs Sandison for attending the meeting.

### 8.1 Burial Ground upkeep

The Chairman asked Mr William Spence, of SIC Infrastructure Department, to speak on this item.

At the ASCC meeting in October 2014 Mr Spence informed the Community Councils that the Council wanted to involve them in developing a business model and budget for burial ground upkeep in their area. Mr Spence said this offer still stands. They had received input from Sandness & Walls Community Council and also some interest had been expressed from Bressay CC.

Cllr Stout said that it was a bit frustrating that there has been no uptake from CCs on this project.

The Chairman pointed out that initially the CCs had proposed that they pickup work in the community that Council no longer considered essential as long as they had a budget.

Following a short discussion it was agreed that Walls and Bressay CC would conduct a pilot scheme for burial ground upkeep. Yell CC would also like to be involved in the pilot scheme. CCs will contact Mr Spence to discuss further.

### **12.30pm – Mr Jim Tait (Shetland Times) left the meeting.**

The Chairman thanked Mr Spence for attending the meeting.

### **2015/04/09 – RESILIENT COMMUNITIES FUND**

The Chairman introduced Mrs Ingrid Gall to the meeting.

Below is Mrs Gall's overview of the Community Resilience and SSE Resilient Communities Fund.

Emergencies happen. In the last few years, Scotland has experienced severe winter weather, flooding, travel disruption, fuel shortages, animal diseases, and a pandemic flu outbreak. Challenges like these affect us all in going about our daily lives, and every community has a different reason for wanting to plan to get through them.

How communities organise themselves to prepare for emergencies can make a big difference. The Guide to Emergency Planning for Community Groups shows how communities can make that difference by coming together to support each other. It can be used by any community organisation - or by a group of people in a community who want to be more prepared.

At the heart of how communities get through emergencies is how 'resilient' they are - this means how well they can use their strengths to:

- prepare for
- respond to
- recover from emergencies

More resilient communities:

- are aware of risks that may affect them and how vulnerable they are to them
- use their existing skills, knowledge and resources to prepare for, and deal with, the consequences of emergencies
- work together to complement the work of the local emergency responders before, during and after an emergency

This isn't about doing the job of the emergency services. It's about supporting your community and those in it by making sensible preparations and using the skills and knowledge that the community has.

Insurance cover – for Community Councils covered by Zurich Municipal Insurance, it has been agreed that community resilience activities that don't involve mechanised equipment will be covered under existing policies. You should contact Zurich Insurance to check if this applies to your group.

Ready Scotland Website - Guidance and Templates:

The Guide to Emergency Planning for Community Groups is available to download from the Ready Scotland website which, along with detailed guidance on how to start and develop your plan, has some helpful examples of good practice. Create your own Community Plan by downloading the Community Emergency Plan template.

If your group collects information about people in your community, you need to follow straightforward data protection rules. The Data Protection Guide for Community Resilience Groups two-page guide tells you how to this. You should check that your community group has the insurance cover it needs to do the things it wants to do with confidence. The leaflet Insurance for Community Resilience Groups provides guidance on this. Health and safety doesn't need to be complicated, and won't stop your group getting involved. Health and Safety for Community Resilience Groups

The following two leaflets could help you spread the Community Emergency Planning message in your community - through mail drops or to hand out at meetings and events.

- Guide to emergency planning for community groups
- How you can help make your community more resilient

You can create an emergency plan for your house by downloading the Household Emergency Plan template – <http://www.readyscotland.org/> <http://www.readyscotland.org/my-community/>

Attended the Burra and Trondra Community Council meeting in October 2014 – they were interested in creating emergency kits following the search for a person who was lost. Bute Community Council has such a kit which includes things like a radio, torches, head torches and foil blankets.

Scottish & Southern Energy Resilient Communities Fund – SSE is offering grants of up to £20,000 to support community resilience projects. The fund for the North of Scotland should open towards the end of April 2015. Case studies can be found on the website – <https://www.ssepd.co.uk/Resiliencefund/>

Mrs Gall left some booklets and leaflets and asked those Community Councillors present to take them back to their CCs. Mrs Massie will also circulate Mrs Gall's presentation to CCs.

The Chairman thanked Mrs Gall for attending the meeting.

**Action: Kate Massie**

## **2015/04/10 AOCB**

### 10.1 Online Community Council Minutes

Mr Anderson asked if it would be possible for CC minutes to be available online. There was a short discussion on how this could be achieved and it was agreed that Mrs Massie would look into this.

**Action: Kate Massie**

### 10.2 Community Council Grant Disbursement

Kieran Malcolmson said that his CC had been approached by the Moving Image Archive group for a grant. He asked the meeting if it is okay for Sandwick CC to approve the grant.

Mrs Hughson said that in the past Community Councils did not fund Shetland wide groups. The funding criteria had since changed and it is up to each CC to decide grant disbursement.

### 10.3 Council Funding – Grant Application Forms

Ms Simpson said that the application process for the Community Development Fund has been updated. It is hoped the new application process will be less onerous than previously. Council are also looking at condensing the Core Funding application form.

There being no further business the Chairman thanked everyone for attending. The meeting closed at 1.10pm

## **2015/04/11 DATE OF THE NEXT MEETING**

The next meeting is scheduled for **Saturday 3<sup>rd</sup> October 2015 at 11am in the Shetland Museum Auditorium.**

**Directors of the Management Committee**  
**Shetland Community Benefit Fund Ltd**

<b>Community Council Area</b>	<b>Community Representative</b>
BRESSAY	Vacant
BURRA & TRONDRA	Gary Laurenson
DELTING	Barbara Cheyne
DUNROSSNESS	Steve Mitchell
FETLAR –	Vacant
GULBERWICK, QUARFF & CUNNINGSBURGH	Alan Ockenden
LERWICK	Arwed Wenger
NESTING & LUNNASTNG	Hubert Hunter
NORTHMAVEN	Alan MacDonald – Vice Chairman
SANDNESS & WALLS	Chris Bunyan – Chairman
SANDSTING & AITHSTING	James David Garrick
SANDWICK	Neville Martin
SCALLOWAY	Kenny Pottinger
SKERRIES	Vacant
TINGWALL, WHITENESS & WEISDALE	Vacant
UNST	Vacant
WHALSAY	John Dally
YELL	Dan Thompson

*As at February 2014 km*

## Clerk to Lerwick Community Council

---

**From:** Lydia Sandilands [sandilands43@hotmail.com]  
**Sent:** 19 July 2015 09:03  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Path around marael

Dear sir/madam,

I would like to ask who has the responsibility for the path around the back of Mareal, in the North Ness region?

I often walk this way and it is beginning to look like a deserted place.

The pathway around the water edge around the back of Marael Nort Ness area are :

.covered in weeds

.there is at least 2 covers of water drains which have weeds grown out of them. We all know what children are like and these would be tempting to put your foot into?

.the seats are not fit to sit on they are badly needing painted. One in particular has wooden slats missing which means exposed pieces of metal at the front.

I appreciate that we currently have cut back but feel that this is a lovely walk being spoiled by the surroundings. Also not a great advert advert for tourists who you meet as they walk down at hays dock then around. Might even benefit from a couple of signs saying its a walk?

The last point is that recently During the fine weather people have been sitting outside ate Mareal. I am no way a party popper, but this morning Sunday thee was at least 6 glasses some bottles and tons lying around under the seats. Again not the image we want. Do not want to stop people being able to sit out but feel if Marael are going to use this space they should be responsible for cleaning it up at night before they go home? They could also contribute to the painting of he seats?

Could this tidying up and painting not be done by people doing community service payback?

One other point around the back of the clickamin the new foot/cycle path is fantastic.

Could we not make it even better by making some of the concrete air raid shelter bases into picnic areas?

Again would be great for families and tourists.

Thank you for taking time to read my email. This is not ment to be a complaint but more and observation before it things get really bad.

Regards

Ian Sandilands





# Shetland Islands Council

Executive Manager: Iain S McDiarmid  
Director: Neil Grant

The Owner/Occupier  
Lerwick Community Council Office  
Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Planning  
**Development Services**  
8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ  
Telephone: 01595 744293  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for:  
Claire Summers  
Business Support Officer  
Direct Dial: 01595 744814

Our Ref: 2015/251/PPF

Date: 4 August 2015

Dear Sir/Madam

Town and Country Planning (Scotland) Acts

**Development** To demolish existing chimney stack  
**Location** 10 Stouts Court, Lerwick, Shetland, ZE1 0AF  
**Application No.** 2015/251/PPF

The Shetland Islands Council is writing to you to give notice that a planning application has been made by Shetland Islands Council - Housing Service for planning permission for the following; To demolish existing chimney stack at 10 Stouts Court, Lerwick, Shetland, ZE1 0AF, .

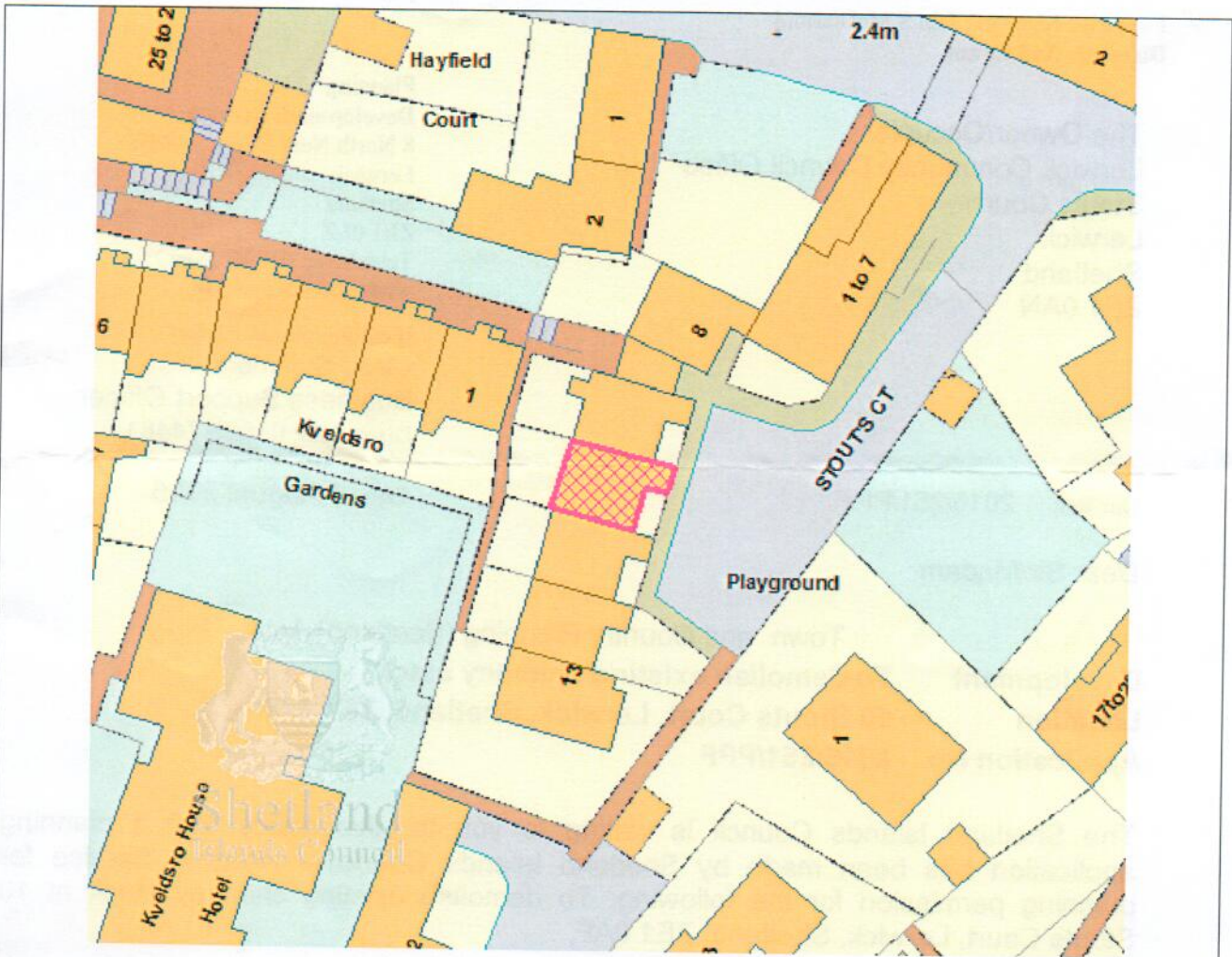
A copy of a location plan showing the position of the proposed development to your property and in relation to other neighbouring land is attached, **please note that this is just for reference and you should refer to the submitted plan(s).**

Following the date of this notice you can inspect the application, plans, drawings and other related documents at Development Management, Planning Service, 8 North Ness Business Park, Lerwick between 9.00 am and 5.00 pm Monday to Friday. Details of the proposed development are also available on the Council's website at <http://pa.shetland.gov.uk>.

If you wish to make a representation, this should reach this office within 21 days of the date of this letter. If your comments are not received by then it may not be possible for them to be taken into account. You should make your representation(s) in writing to: Shetland Islands Council, Development Management, Development Services Department, 8 North Ness Business Park, Lerwick, Shetland, ZE1 0LZ or by e-mail to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk). Any representations you make will be available for public inspection.



Further information on the planning application procedures being followed can be obtained from the same address or by telephone on 01595 744293.



DO NOT SCALE

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Planning Application No: 2015/251/PPF  
 10 Stouts Court, Lerwick, Shetland, ZE1 0AF  
 447967 1141171

04.08.2015	Site Area	52m2
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Yours faithfully

*Iain McDiarmid*

Executive Manager of Planning

## Clerk to Lerwick Community Council

---

**From:** Jim Anderson [jim@filsket.me.uk]  
**Sent:** 19 August 2015 20:04  
**To:** 'Clerk to Lerwick Community Council'  
**Subject:** RE: Peerie Gilbertson Park

I'd simply add Damien's email to agenda with proposal to approach Sound School to see if they're interested in looking into up keeping area – perhaps with a small grant from LCC.

Regards

Jim

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 19 August 2015 12:42  
**To:** Jim Anderson  
**Subject:** FW: Peerie Gilbertson Park

Jim,

The email below from Damien clarified what he was saying at the meeting. What would be the best way to deal with this?

Regards,  
Marie

---

**From:** Damien Ristori [<mailto:damien.r@live.co.uk>]  
**Sent:** 22 July 2015 12:30  
**To:** Clerk to Lerwick Community Council  
**Subject:** RE: Peerie Gilbertson Park

Peerie Oversund Park. Opposite Sound School

My main concern is really quite simple to look into. The park is looking really fine at moment but I have been several times if a keen gardener or possible garden group may wish to look after if on a occasional basis. just to keep it looking good.

I thought about trying to get some green fingered bairns fae Sound School (they garden group that looks after the school garden?) involved by request or project perhaps the school staff may be doing. The main point is to perhaps find an occasional keeper.

Its really been a good number of years since the LCC had some sort of project for schools in town to be involved with. The last I believe was to ask bairns to come up with a logo for an event i think.

All in all Lerwick has a few old grotty bits of wasted green land that could see something similar or at least smaller scale developed in the future. A few places that come to mind is green space between Ladies Drive Hostel carpark & Unicorn View. also bit of land between new roundabout, rugby field at North Lochside. also Breiwick Rd above Waarie Geo & old bonfire site. Only ideas.

Can you pass of my apologies for Sept & Oct LCC meetings. Away then. Have a good holiday.

Thanks

## **First World War: Then and Now Grants Scheme Benefits from Additional Funding**

Communities that are looking to explore, conserve and share local heritage of the First World War, particularly that relating to the Battle of the Somme, are encouraged to apply for funding from the Heritage Lottery Fund's (HLF's) First World War – Then and Now grants scheme ahead of the 2016 Centenary of the Battle of the Somme.

The £6 million 'First World War: Then and Now' grant scheme, which opened in 2013 and runs until 2019, will benefit from an additional £4 million funding. The scheme has already made it possible for thousands of young people and communities throughout the UK to get involved in activities marking the Centenary, including researching and recording local heritage, conserving and finding out more about war memorials and using digital technology to share the fascinating stories that have been uncovered.

HLF is offering further funding to ensure that even more people get the opportunity to discover more about the. It is particularly hoped that the additional money will enable stories surrounding the Battle of the Somme to be uncovered and explored.

Not-for-profit organisations and partnerships led by not-for-profit organisations in the UK are eligible to apply as long as they have a constitution and a bank account. Applicants could include charities, trusts, clubs, interest groups, community and voluntary groups, community and parish councils, faith groups, history groups, schools, colleges, social enterprises, residents' associations and youth groups.

Grants of between £3,000 and £10,000 are available for community projects that explore, conserve and share their First World War heritage and deepen their understanding of the impact of the conflict. Projects should make a difference to people and be completed in less than two years.

While applications can be made at any time, applicants wishing to provide projects or memorials in 2016 to mark the Centenary are encouraged to apply as early as possible as competition is high. For more information see website below:

<http://www.hlf.org.uk/looking-funding/our-grant-programmes/first-world-war-then-and-now>

### **Michael Duncan**

External Funding Officer

### **Shetland Islands Council**

Community Planning & Development

Solarhus

3 North Ness

Lerwick

Shetland

ZE1 0LZ

Tel: 01595 743828

Email: [Michael.duncan@shetland.gov.uk](mailto:Michael.duncan@shetland.gov.uk)

Facebook: [www.facebook.com/shetland.community.hub](http://www.facebook.com/shetland.community.hub)

## **Morrison's Foundation Launches New Website (Great Britain)**

Registered charities working in England, Scotland or Wales can apply through the Morrison Foundation's new online process for grants to support new projects that directly improve the lives of local people or communities across Great Britain.

The funding is for projects that groups would like to get off the ground but for which they have no funding. The projects should benefit the local community and can cover a wide range of areas including:

- Health
- Education
- Arts and culture
- Community
- Other

Although there are no set limits to the funding, previous grants have ranged from £5,000 to £20,000.

There are no deadlines. Applications can be made at any time. For more information see link below:

<https://www.morrisonfoundation.com/funding.html>

### **Michael Duncan**

External Funding Officer

### **Shetland Islands Council**

Community Planning & Development

Solarhus

3 North Ness

Lerwick

Shetland

ZE1 0LZ

Tel: 01595 743828

Email: [Michael.duncan@shetland.gov.uk](mailto:Michael.duncan@shetland.gov.uk)

Facebook: [www.facebook.com/shetland.community.hub](http://www.facebook.com/shetland.community.hub)

Dear partner,

On behalf of Spirit of 2012 and Scottish Government, I'm delighted to announce the launch of the Legacy 2014 Physical Activity Fund. This is a new fund to further encourage physical activity among Scotland's least active people as part of the legacy of the Glasgow 2014 Commonwealth Games.

The £800,000 Legacy 2014 Physical Activity Fund will aim to reach those people who are classed as physically inactive – meaning they do less than 30 minutes of physical activity most days of the week.

The Fund is funded by the Scottish Government and will be managed by Spirit of 2012, an independent trust and Legacy 2014 partner. Under the scheme, grants up to £70,000 will be available for projects that work to encourage physical activity in local communities.

Grants are open to existing projects that are linked to a community planning partnership and can demonstrate they are already making a difference to activity levels at a local level. Projects will be supported between September 2015 and September 2016.

Grants are only open to projects that are part of a Physical Activity Strategy Group of a Community Planning Partnership (CPP). Applications must be endorsed by the relevant CPP with only one application from each CPP accepted.

The Fund's Information Pack and application form, are available for download from our website via the following link:

<http://www.spiritof2012trust.org.uk/legacy-2014-physical-activity-fund>

If you have queries about the Fund, please contact me via email or at the number below.

Best wishes

**Alex Johnston**  
**Programme Manager**  
**Spirit of 2012**  
**07919535556**

**Studio 106**  
**Southblock**  
**64 Osborne Street**  
**Glasgow**  
**G1 5QH**





Ms M. Sandison  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
LERWICK



AL/8 SG/sf

25<sup>th</sup> August, 2015

Dear Ms Sandison,

### Da Voar Redd Up 2015 – Confirmation of Collections

The 2015 Voar Redd Up was, yet again, a huge success. So far, over 55 tonnes of bruck has been uplifted from 223 sites throughout the whole of Shetland. This remains the largest and best-supported community based clean up throughout the whole of the UK.

Over 4,500 volunteers registered with the Trust for the event, representing over 200 community groups and a large number of families and individuals, resulting in substantial benefits to our environment.

The support of local Community Councils is crucial to the development of the Redd Up and I would like to pass on my thanks to Community Council Members. Without this valuable support, the Redd Up would not be as successful as it currently is.

I enclose two lists, titled 'Registrations 2015' and 'Da Voar Redd Up - Group Details'.

Registrations 2015, details all of the groups which registered to carry out a Redd Up in your area - it does not confirm that the Redd Up was carried out.

Da Voar Redd Up - Group Details, lists all of the groups in your area which confirmed their Redd Up was completed by returning a survey form and if they wished to receive Community Council funding (indicated by a tick in the 'fund' box).

You may notice that not all groups on the Registrations 2015 list appear on the Da Voar Redd Up - Group Details list. This does not necessarily mean the Redd Up was not done, but means that we have not yet received their completed Survey Form.

<PTO>

**Shetland  
Amenity  
Trust**

Garthspool,  
Lerwick,  
Shetland. ZE1 0NY

Tel: +44 (0) 1595 694688  
Fax: +44 (0) 1595 693956

[www.shetland-heritage.co.uk](http://www.shetland-heritage.co.uk)  
[www.shetlandamenity.org](http://www.shetlandamenity.org)  
[info@shetlandamenity.org](mailto:info@shetlandamenity.org)

The Shetland Amenity Trust is a charity  
registered in Scotland, No. SC017505  
ENTRUST Enrolment No. 261039



# Da Voar Redd Up - Group Details



Group Contact	Group Name	Address	Area Cleaned	No. of Bags	Conf	Fund
Ms Rachael Hume	Highlands & Islands Enteprise	Solarhus, 3 North ness, LERWICK, ZE1 0LZ	North Ness Business Park	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Robert Getto	Short Breaks for Children	Hayfield House, Lerwick, Shetland, ZE1 0QD	Seafield Road	4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ms K. Fraser	Hoofields Neighbours	4 Hoofields, LERWICK, Shetland,	Hoofields; Staney Hill Road; Cuningham Way; field and burn opposite Unicorn View	25	<input checked="" type="checkbox"/>	<input type="checkbox"/>



# Registrations 2015

Da Voar Redd Up Database



Group Name	Pack No.	Location/Area	Collection Point Address	Planned Date	Children	Adults
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## Lerwick

Sound Primary School	35	Area surrounding Sound Primary School	Car park at Sound Primary School	24/04/2015	60	6
Anderson High School ASN Department	41	Path at Quoy's Burn	The Quoys Bridge	24/04/2015	15	15
Lerwick Pre-School Parent's Group	42	Small beach at Sands of Sound	Old Graveyard at Sands of Sound	26/04/2015	46	51
Anderson High School - Geography Departm	43	AHS School Grounds, coast from Queens Hotel Southwards	Beside SIC skip at Bruce Family Centre/AHS	24/04/2015	135	15
Shetland Amateur Competitive Swimming Cl	52	Safeways to Breiwick Road & Sea road to Seafield	Both ends of Sea road	26/04/2015	20	10
Islesburgh Youth Club	76	Around Clickimin Loch	Back of Clickimin Centre - beside walled entrance to helipad, beside dog poo bin	25/04/2015	24	6
Bells Brae Primary School - P6	77	Hayfield Park	Main front gate at Bells Brae Primary School	24/04/2015	23	3
Short Breaks for Children	81	Roadsides at Seafield to Sands of Sound and Beach	To be discussed	25/04/2015	10	10
Bells Brae Primary School - P5	84	Montfield	Bell's Road - Entrance to Montfield	24/04/2015	23	3
Peerie Foxes	102	Area opposite Islesburgh (where Archives used to be)	Beside opening in wall opposite the Flower Park	29/04/2015	20	10
Hoofields Neighbours	129	Hoofields, burn and field below road, and Stoney Hill track (Hoofields to Clickimin) and Cunningham Way from Water Works to Hoofields	4 Hoofields, Lerwick	26/04/2015	2	4



Group Name	Pack No. Location/Area	Collection Point Address	Planned Date	Children	Adults
Highlands & Islands Enteprise	131 North Ness Area	Outside Solarhus, North Ness	27/04/2015	0	8
Mackenzie Redd Up	135 Skipidock Beach	To be advised	01/05/2015	2	2
Rachel Laurenson Voar Redd Up	166 Ness of Sound, Trebister Ness and Sands of Sound	To right of gate up over the hill	05/05/2015	0	2
Sound Junior Youth Club	183 In and around the Sandveien Neighbourhood Centre including Clickimin Broch	Sandveien Neighbourhood Centre	27/04/2015	25	3

Hi All

Please see email below from Andrew Archer or the Rotary Club.  
If your CC is interested in their offer please contact Andrew directly.  
Regards

Kate

*Kate Massie*  
*Administration Assistant*  
*Association of Shetland Community Councils (ASCC)*  
*Market House, 14 Market Street*  
*Lerwick, Shetland ZE1 0JP*  
*01595 743906*  
[kate.massie@shetland.org](mailto:kate.massie@shetland.org)

**From:** Andrew Archer [<mailto:AndrewArcher45@yahoo.co.uk>]  
**Sent:** 23 August 2015 21:25  
**To:** Massie Kate@ASCC  
**Subject:** An offer from the Rotary Club

Hello Kate,

I hope that you are the right person to approach. I have a slightly unusual request that I would be grateful if you pass on to the community councils.

The Rotary Club of Shetland is probably best known for the fund raising that it does, but our members have said that they would like to get involved in more direct projects that make a difference. We were wondering whether any of the community councils have projects where we could help out in a more practical way?

We don't really have anything specific that we are looking for. In the past year, we have done things such as running a photography competition, spent an afternoon planting bulbs in front of the town hall and spent an evening helping out with the Disability Shetland bowls competition. We're not afraid to muck in and get our hands dirty.

Basically, we are open to suggestions. If any of your members have any ideas that they would like to talk about, then please could they email me or give me a ring on 01595 840583.

Thanks for your help.  
Regards

**Andrew Archer**  
**Rotary Club of Shetland**  
Lindburn  
Wormadale  
Whitiness  
Shetland  
ZE2 9LJ  
Tel: 01595 840583

# LERWICK COMMUNITY COUNCIL

## Core Funding Financial Report as at 31 August 2015

	£	£
<b><u>INCOME</u></b>		
Balance at at 1 April 2015		14,170.73
SIC Core Funding Grant 2015-16		20,923.00
Sale of TH Guides		52.50
Sale of LCC Ties		0.00
Photographs LCC Members		30.00
SIC - Digital Images		25.20
		35,201.43
<b><u>EXPENDITURE</u></b>		
Office Costs	4,002.61	
Employment Costs	3,103.20	
Administration	389.68	
Chambers	0.00	
Accountancy	300.00	
Misc.	35.00	
Grants/Projects	3,879.44	
		11,709.93
		<b>23,491.50</b>
<b><u>REPRESENTED BY</u></b>		
Bank Balance as at 31.08.15		29,405.60
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs - Amended Forecast - £15,753.60		
Amended Costs Remaining	7,923.11	
Annual Grants & Projects Amended Forecast £1,880.22		
Amended Payments Remaining	693.46	
<b>Committed Funding:</b>		
Big Lottery Awards for All Grant	5,730.00	
Heritage Place Names Map/Panels Harrison Square	3,000.00	
Renewal of damaged office floorcoverings	490.00	
Repair of office ceiling	200.00	
		18,036.57
<b>Estimated Free Funds</b>		<b>5,454.93</b>



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

## CLERK

Mrs Marie Sandison  
Community Council Office  
Basement, Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07762017828  
Email: clerk@lerwickcc.org.uk

## APPLICATION FOR GRANT

Name of group/organisation: Lerwick Thistle Football Club

Contact name & position held: Mr Khalid Rasul, Secretary

Address: 18 Sandveien, Lerwick, Shetland Islands, ZE1 0RS

Mobile & telephone numbers: 07824-531-293 / 01595 695276

Email address: Khalid-rasul@hotmail.co.uk

**Details of project:** (This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded) The main aim of the project is to provide affordable, structured football training to children from 7 year old + to young adults. The project looks to be available all year round to encourage more members of the community to join. It looks to provide quality training from certified coaches to promote individual and community achievement and involving parents within the club. The struggle to achieve the goals of the project are the financial side. The cost of venue hire for training through the winter months and pitches for outdoor in summer. The cost of training equipment such as balls, bibs, cones and team strips is becoming increasingly expensive to maintain and this is what the grant funds would be spent on. To allow for competitive fixtures in all age groups and to be successful individually and as a team.

Type of organisation (e.g. voluntary / charitable): Voluntary

Number of members in group/organisation: 120 and what percentage reside in Lerwick: 90%

Number of residents in the Lerwick area likely to benefit from project - Adults: 40 Children: 80

Current financial position of group/organisation: 5,609.38

Costs of proposed project: £500

Funding/grants received from other sources (e.g. fundraising): SIC Support Grant Aid Scheme £677.  
Fundraising coffee morning June 2014 + September 2015.  
(cancelled)

Grant requested from Lerwick Community Council: £500

Details of last grant received from Lerwick Community Council:  
Date: N/A Amount: N/A



**CONDITIONS OF GRANT**

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): KHALID RASUL SECRETARY

of (group/organisation): LERWICK THISTLE FOOTBALL CLUB

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

**(please tick appropriate box)**

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: Khalid Rasul

Date: 8/08/15

**For Official Use Only:**

Date application received: 13/08/2015

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

## CHILD PROTECTION DETAILS

From 1<sup>st</sup> April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link [www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation](http://www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation)). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

**Q1a** Does your group organise activities for children and young people under the age of 18?

Yes  No

**Q1b** Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes  No

If you answered no to both question 1a and 1b, go directly to signatory section

If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

**Q2a** Does your organisation have an approved Child Protection Policy?

Yes  No

**Q2b** Does your organisation have an approved Child Protection Procedure?

Yes  No

**Q2c** Does your organisation have an approved Equal Opportunities Policy?

Yes  No

**Q2d** Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes  No



**Q2e** Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes  No  Not Applicable

**Q2f** Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes  No

**Q3** How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

	(tick)
Voluntary Action Shetland (VAS)	<input checked="" type="checkbox"/>
National Governing Body	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	<input type="checkbox"/>

**Q4** Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes  No

### Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature Khalid Rasul

Date 8/08/15

Print Name KHALID RASUL

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

\*Please use the space below to provide us with any additional information

Some recent examples of progress in the project that is repeated each calendar year.

- The increase in coaches (1 Senior, 2 youth players) for our under 15s age group showed results within the community as they recorded their first competitive victory this summer. This was well noted in the Shetland Times and public domain as a big achievement for the players and a indication in the right direction.
- Our senior A team beat local rivals Spurs for the first time since 2011/12. The increase in training per week for this fixture was a success but at a financial loss. We are looking for more of this success across all ages. Fundamentally starting from more training, resulting in new training equipment to provide the platform for individual and community achievement as a team, physically and socially ~~for~~ for all ages.

## Child Protection requirements - Guidelines

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

**1. Organise activities for children and young people under the age of 18;**

Or

**2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007\***

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland) and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

\* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland)



**LERWICK THISTLE FOOTBALL CLUB**

**Income and expenditure account for the year ended 31 January 2015**

	2015	2014
Closing Bank Balance @ 1/2/14	3481.58	
2013/14 transactions	-131.20	
	-40.00	
Opening Balance per accounts	<u>3,310.38</u>	<u>481.70</u>
<b>Income</b>		
Player contributions - Seniors	2,130.00	1,725.00
Player contributions - Juniors	1,955.00	1,310.00
Income for Kit / Merchandise	130.00	1,002.93
SIC Grants	1,150.00	1,150.00
Donations & Sponsorships	1,550.00	1,900.00
Lottery grant	-	0.00
Coffee morning	2,562.20	2,675.00
Tour / Misc / Fundraising	<u>1,710.00</u>	-
	11,187.20	<u>9,762.93</u>
<b>Expenses</b>		
Venue hire (juniors)	2,019.90	2284.01
Equipment (juniors)	168.31	95.31
SFA Ref fees	1,025.32	725.00
Venue hire (seniors)	995.80	1150.45
SFA/SJFA Pitch/Affiliation fees	1,825.00	920.00
Sportsmans Dinner	280.00	
Coffee morning	526.20	96.60
Insurance	275.00	210.00
Coaching fees / courses etc	-	80.00
Misc / Tour	642.20	365.20
AGM & Advertising	53.50	142.80
New Kits & Printing	2,126.14	864.88
Donations	628.10	
	<u>10,565.47</u>	<u>6,934.25</u>
Income over expenditure	<u>621.73</u>	<u>2,828.68</u>
Closing balance	<u>3,932.11</u>	<u>3,310.38</u>
Plus: Unpresented cheque Unpaid Accounts -		
Bank Balance @	<u>3,932.11</u>	

Without performing an audit, I have examined the accounts of Lerwick Thistle Club for the year ended 31st January 2015. In my opinion they are true and correct.

Signed SPoodhoo ACA Date 02/02/15

31.01.15 Bank Balance £4,299.21  
 - Unpresented cheque - £139.10  
 - Unpaid SIC £228.00  
 Total £3,932.11

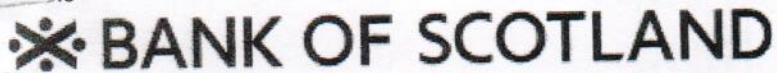
THISTLE FOOTBALL CLUB  
Income for the year ended 31 January 2015

Ref	Total	Player contributions Seniors	Player Contribution Juniors	Income for Kit/Merchandise	SIC Grants	Donations & Sponsorships	Lottery grant	Coffee morning	Tour / Misc / Fundraising
26/02/2014	525.00	525.00							
27/02/2014	320.00		320.00						
04/03/2014	100.00								
13/03/2014	170.00	170.00							
	10.00			10.00					
13/03/2014	200.00								200.00
17/03/2014	30.00			30.00					
17/03/2014	200.00		200.00						
17/03/2014	30.00			30.00					
18/03/2014	590.00	590.00							
18/03/2014	100.00		100.00						
18/03/2014	100.00								
18/03/2014	200.00	100.00							100.00
18/03/2014	60.00			60.00					
18/03/2014	440.00		440.00						
18/03/2014	320.00		320.00						
19/03/2014	1,150.00				1,150.00				
21/03/2014	1,150.00								
26/03/2014	100.00								
27/03/2014	520.00		520.00						100.00
04/04/2014	255.00	255.00							
	25.00		25.00						
01/05/2014	100.00								100.00
06/05/2014	135.00	135.00							
12/05/2014	85.00	85.00							
02/06/2014	75.00	75.00							
03/06/2014	100.00					100.00			
24/06/2014	85.00	85.00							
	200.00					200.00			
	55.00		55.00						
	185.00								185.00
30/06/2014	85.00	85.00							
30/06/2014	2,562.20							2,562.20	
07/07/2014	40.00								40.00
18/07/2014	100.00					100.00			
19/09/2014	50.00					50.00			
12/11/2014	100.00					100.00			
17/11/2014	755.00								755.00
08/12/2015	100.00					100.00			
14/01/2015	600.00					600.00			
14/01/2015	200.00					200.00			
14/01/2015	230.00								230.00

11,187.20	2,130.00	1,955.00	130.00	1,150.00	1,550.00	-	2,562.20	1,710.00
11,187.20								







## TREASURERS ACCOUNT Statement

Printed: 02 February 2015

Lerwick Thistle Football Club  
02 Annsbrae Court  
Lerwick  
Shetland  
Shetland Islands  
ZE1 0BE

Sort code 80-08-82  
BIC: BOFSGB21055

Account number 00508112  
IBAN: GB60BOFS80088200508112

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on **0845 300 0268** Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 131 549 8724). Or Textphone 0845 300 2755.

Date	Description	Type	In (£)	Out (£)	Balance (£)
02 Feb 15	011080	CHQ		168.31 ✓	4299.21
22 Jan 15	011064	PAY		49.00 ✓	4467.52
16 Jan 15	011077	CHQ		159.60 ✓	4516.52
16 Jan 15	011075	CHQ		134.40 ✓	4676.12
14 Jan 15	W CUP PREDICTOR	DEP	230.00 ✓		4810.52
14 Jan 15	SFA TICKETS	DEP	200.00 ✓		4580.52
14 Jan 15	SNR STRIP NWARDS	DEP	600.00 ✓		4380.52
14 Jan 15	011076	PAY		213.75 ✓	3780.52
14 Jan 15	011078	PAY		226.80 ✓	3994.27
09 Dec 14	011072	PAY		38.00 ✓	4221.07
08 Dec 14	PLATFORM SHETLAND PLATFORM SHETLAND 60095708293786000R 832422 10 06DEC14 09:57	FPI	100.00 ✓		4259.07
04 Dec 14	011073	CHQ		134.40 ✓	4159.07
01 Dec 14	011074	PAY		166.32 ✓	4293.47
28 Nov 14	011070	PAY		100.00 ✓	4459.79
17 Nov 14	LERWICK	DEP	755.00 ✓		4559.79
12 Nov 14	011071	PAY		280.00 ✓	3804.79
12 Nov 14	PLATFORM SHETLAND PLATFORM SHETLAND 61100826763441000R 832422 10 12NOV14 10:08	FPI	100.00 ✓		4084.79
30 Oct 14	011069	PAY		114.15 ✓	3984.79
14 Oct 14	011067	CHQ		51.00 ✓	4098.94
07 Oct 14	011068	PAY		99.00 ✓	4149.94
23 Sep 14	011066	CHQ		1737.66 ✓	4248.94
19 Sep 14	LERWICK	DEP	50.00 ✓		5986.60



**View Statement Entries - 80088200508112**

Date	Type Descpn	CR/DR	Balance	Sheet No.	Batch No.
10/06/2015	CHQ 011093	1,012.66DR	4,991.38	40	
18/06/2015	DEP DEPOSIT POINT	50.00	5,041.38	40	
21/07/2015	PAY 011096	342.00DR	4,699.38	U	
03/08/2015	DEP DEPOSIT POINT	450.00	5,149.38	U	
04/08/2015	DEP LERWICK	460.00	5,609.38	U	
04/08/2015	COR CORRECTION	460.00DR	5,149.38	U	
04/08/2015	DEP SNR CONT	460.00	5,609.38	U	

&lt; Prev

## View Statement Entries - 80088200508112

Date	Type	Descpn	CR/DR	Balance	Sheet No.	Batch No.
29/05/2015	DEP	UNDER 7S	100.00	4,404.51	39	
29/05/2015	DEP	UNDER 9S	600.00	5,004.51	39	
29/05/2015	DEP	PLATFORM SHETLAND	100.00	5,104.51	39	
02/06/2015	DEP	LERWICK	560.00	5,664.51	39	
02/06/2015	COR	CORRECTION	560.00DR	5,104.51	39	
02/06/2015	DEP	SNR CONT	560.00	5,664.51	39	
04/06/2015	DEP	JNR CONT	600.00	6,264.51	40	
04/06/2015	DEP	SNR CONT	260.00	6,524.51	40	
04/06/2015	PAY	011094	250.47DR	6,274.04	40	
08/06/2015	PAY	011095	270.00DR	6,004.04	40	

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Next &gt;

# **SHETLAND ISLANDS AREA LICENSING BOARD**

Clerk: Jan-Robert Riise  
Depute Clerk: Susan Brunton

Governance & Law  
Corporate Services Department  
Office Headquarters  
8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ

Community Council Clerk  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland, ZE1 0AN

Telephone: (01595) 744550  
Fax : (01595) 744585

[legal@sic.shetland.gov.uk](mailto:legal@sic.shetland.gov.uk)  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for  
**Susan Brunton**  
Direct Dial: 01595 744087

Your Ref: -  
Our Ref: SI/PREM/154 SB/AM

Date: 10 August 2015

[clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)

Dear Sir/Madam

**Licensing (Scotland) Act 2005**  
**Application for Variation of Premises Licence**  
**Clickimin Leisure Complex, Lochside, Lerwick**  
**Closing Date for any Objections or Representations: Tuesday 1 September 2015**

Shetland Islands Area Licensing Board has received an application for variation of a premises licence under the above Act and is obliged to give notice of the application to the relevant community council. I therefore attach a notice of the application received.

If the community council wishes to make objections or representations, you may access a pro-forma form (preferred) and guidance for your use on the Council's website at [www.shetland.gov.uk/licensing](http://www.shetland.gov.uk/licensing).

Any objections must be lodged with the Clerk to the Licensing Board via this office by the above closing date.

If you have any queries, please don't hesitate to contact me.

Yours faithfully

Depute Clerk to the Licensing Board  
Enc

## LICENSING (SCOTLAND) ACT 2005

### PREMISES LICENCE VARIATION APPLICATION

<b>Applicant's Name</b>	<b>Name &amp; Address of Person (if any) representing the applicant</b>	<b>Name &amp; Address of Premises to which application relates</b>	<b>Whether for sale of alcohol for consumption on the premises, off the premises, or both</b>	<b>Proposed Variation</b>	<b>Date by which objections or representations may be made to the Board</b>
Shetland Recreational Trust		Clickimin Leisure Complex Lochside Lerwick ZE1 0PJ	Both on and off the premises	Provision for sale of alcohol for off consumption in addition to sale for on consumption.  <u>Proposed off sale hours:</u> Mon: 10am - 10pm Tues: 10am - 10pm Wed: 10am - 10pm Thurs: 10am - 10pm Fri: 10am - 10pm Sat: 10am - 10pm Sun: 10am - 10pm	1 September 2015



## Clerk to Lerwick Community Council

---

**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 10 July 2015 16:06  
**To:** foodsafety@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2015/221/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/221/PPF
<b>Proposal:</b> Installation of 2No. 15kW wind turbines on 15m towers and excavation of associated trench for electricity
<b>Address:</b> Depot, Gremista, Lerwick
<b>Applicant:</b> Shetland Islands Council
<b>Date of Consultation:</b> 10 July 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 30 July 2015 16:31  
**To:** foodsafety@shetland.gov.uk; roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2015/241/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/241/PPF
<b>Proposal:</b> Change of use from Class 8 (residential institute) to Class 7 (Hotels and Hostels)
<b>Address:</b> Viewforth House, 13 Burgh Road, Lerwick
<b>Applicant:</b> Frank Allen Strang
<b>Date of Consultation:</b> 30 July 2015

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Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 04 August 2015 10:22  
**To:** development.plans@shetland.gov.uk;  
Planning.Flooding.Drainage.Coastal@shetland.gov.uk; foodsafety@shetland.gov.uk;  
roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk;  
don.eplanning@scottishwater.co.uk  
**Subject:** Planning Consultation 2015/243/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/243/PPF
<b>Proposal:</b> To erect 160 bedroom snoozebox containerised hotel and containerised social space
<b>Address:</b> North of Old Decca Station, Ladies Drive, Lerwick
<b>Applicant:</b> Snoozebox Holdings PLC
<b>Date of Consultation:</b> 4 August 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

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Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 27 August 2015 17:08  
**To:** roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2015/282/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/282/PPF
<b>Proposal:</b> To demolish existing worksop building
<b>Address:</b> C & M Building Contractors, Gremista, Lerwick
<b>Applicant:</b> Lerwick Port Authority
<b>Date of Consultation:</b> 27 August 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

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Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 27 August 2015 17:23  
**To:** foodsafety@shetland.gov.uk; roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk;  
don.eplanning@scottishwater.co.uk  
**Subject:** Planning Consultation 2015/284/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/284/PPF
<b>Proposal:</b> Refurbish existing building to form restaurant; change of use from class 10 non-residential institute to class 3 restaurant/take-away
<b>Address:</b> Freefield, 4 North Road, Lerwick
<b>Applicant:</b> Mr Sukhdev Gurung
<b>Date of Consultation:</b> 27 August 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

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Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 20 July 2015 15:41  
**To:** Planning.Flooding.Drainage.Coastal@shetland.gov.uk; foodsafety@shetland.gov.uk;  
roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk;  
don.eplanning@scottishwater.co.uk  
**Subject:** Planning Consultation 2015/236/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/236/PPF
<b>Proposal:</b> To erect dwellinghouse; create new access, parking and turning area; install air source heat pump
<b>Address:</b> Garden Ground of 2 Burgh Road, Lerwick
<b>Applicant:</b> Mrs Averil Simpson
<b>Date of Consultation:</b> 20 July 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

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Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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